



**Mayor and Commissioners
Town Board Meeting
Agenda
October 22, 2025
7:00 PM**

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENCE:

1. To give thanks to all the men and women that protect and serve us

OATH OF OFFICE BY MAYOR KELLY BENSON:

1. Colleen McCandless, 110 Wallace Avenue: North East Board of Appeals, Term Expires October 8, 2028

APPROVAL OF MINUTES:

1. September 24, 2025 – Address Correction: Page 2. Ulysses Grant Demond IV from 102 Race Street to 102 Mill Lane
2. October 8, 2025 - Regular Meeting

GUEST:

PUBLIC COMMENT:

PUBLIC HEARING:

ADOPTION OF RESOLUTIONS:

1. R-2025-10-01 – Job Description for Code Compliance Official
2. R-2025-10-02 – Progression Scale for Code Compliance Official

INTRODUCTION OF ORDINANCES:

ADOPTION OF ORDINANCES:

REPORTS:

- Mayor Benson
- Vice Mayor Davis
- Commissioner Bernard-Dutton
- Commissioner Crothers-Moore
- Commissioner DeMatt
- Town Administrator
- Assistant Town Administrator

- Director of Finance
- Director of Planning
- Maintenance Supervisor
- Chief of Police
- Water Superintendent

UNFINISHED BUSINESS:

Town Administrator

1. Artesian Interconnection Agreement Rate

NEW BUSINESS:

Town Administrator

1. Water Allocation Request: First Landing Holding I LLC., Bedrock Subdivision Phase 4: 86 single family homes

MISCELLANEOUS:

1. Residential Decorating Contest – December 11, 2025
2. Confirm Town Board to Meet on November 26, 2025
3. Re-schedule Wednesday December 24, 2025 Town Board Meeting

APPROPRIATIONS:

1. Budget Amendment 2026-004

General Fund

Donation – Youth Empowerment Source – Opioid Restitution Fund	\$23,600.00
Restricted Fund Balance Resources – Opioid Restitution Fund	\$23,600.00

Capital Project Fund

Fixed Assets – Improvements - Street Sign Project/Ridgely Forest	\$509.00
Fund Balance Resources – Shannon Baum Signs & Graphics	\$509.00

2. Requisition R6-00724 – Hertrich Fleet Services – 2025 F350 RC Chassis & Uplift \$92,615.00

BUSINESS FROM THE FLOOR:

ADJOURNMENT:

ADA NOTICE – The Mayor and Commissioners are committed to ensuring that individuals with disabilities are able to fully participate in public meetings. Anyone planning to attend a public hearing or public meeting announced by the Mayor and Commissioners, and who wish to receive auxiliary aids, services, or accommodations is invited to contact the Town of North East at least 48 hours in advance by calling 410-287-5801 or through the Maryland Relay Service (1-800-735-2258 TTY/Voice). Sent via email: Cecil Whig and Cecil TV Sent via fax – 103.7 WXCY