

MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901

June 7, 2023

The Town Meeting was called to order by Mayor Michael Kline at 7:00 P.M. Present were Commissioners Catherine Bernard-Dutton, Hilary Crothers-Moore, Raymond Mitchell and Kelly Benson. Also present were Police Chief Stephen Yates, Director of Finance, Vonnie Stemen, Melissa B. Cook-MacKenzie and Town Clerk Stephanie Racine-Dean.

A moment of silence was observed.

-APPROVAL OF MINUTES-

A motion to approve the minutes of the May 24, 2023 meeting, as presented, was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. Commissioner Bernard-Dutton abstained due to her absence at the May 24, 2023 meeting.

-OATH OF OFFICE-

None

-PUBLIC HEARING-

None

-APPOINTMENTS-

None

-GUESTS-

Mrs. Dawn Rodenbaugh, Program Administrator, Cecil County Neighborhood Youth Panel, Fiscal Year 2024 Update

Mrs. Dawn Rodenbaugh expressed her gratitude to the Board for the continued support they have given to the Cecil County Neighborhood Youth Panel. Her appearance this evening is to request support for the Fiscal Year 2024. This panel is a juvenile diversion program which gives first-time juveniles misdemeanor offenders the option of appearing before a panel of community volunteers rather than entering the juvenile court system. In addition, the panel gives the community the opportunity to be directly involved in the process of determining

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sanctions for youth offenders, monitoring sanction compliance and acting as positive role models to our youth.

Mayor Kline and the Board expressed the importance of this program and the continued success this has throughout the community.

-PUBLIC COMMENT-

None

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

None

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

Ordinance 2023-05-01 Adopts the Fiscal Year 2024 General Fund, Capital Projects Fund and the Enterprise Fund (Water Fund) and Establishes Water Rates, Connection Fees, Major Facilities Fees, Ready-To-Serve Fees, Bulk Fees, EDU'S, etc.

Commissioner Mitchell made a motion to adopt Ordinance 2023-05-01, Commissioner Benson seconded the motion and the motion was approved by all.

Resolution 2023-06-01 Adopts the Amount the Town will contribute toward premiums for Medical Insurance

Commissioner Mitchell made a motion to adopt Resolution 2023-06-01, Commissioner Bernard-Dutton seconded the motion and the motion was approved by all.

Resolution 2023-06-02 Adopts the Amount the Town will contribute toward premiums for Dental and Vision Insurance

Commissioner Mitchell made a motion to adopt Resolution 2023-06-02, Commissioner Crothers-Moore seconded the motion and the motion was approved by all.

Resolution 2023-06-03 Adopts the Face Amount which the Town will contribute toward a Life Insurance Policy for each full time employee

Commissioner Mitchell made a motion to adopt Resolution 2023-06-03, Commissioner Crothers-Moore seconded the motion and the motion was approved by all.

Resolution 2023-06-04 Town's Participation in the DHCD Maryland Circuit Rider Town Manager Program as a Member of the Town of North East

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Commissioner Benson made a motion to adopt Resolution 2023-06-04, Commissioner Mitchell seconded the motion and the motion was approved by all.

Resolution 2023-06-05 To Support the Re-Designation of the Existing Enterprise Zone within Cecil County, Including Designated Parts of the Town of North East, for an additional 10 Years

Commissioner Benson made a motion to adopt Resolution 2023-06-05, Commissioner Mitchell seconded the motion and the motion was approved by all.

-REPORTS-

Mayor Kline

Mayor Kline reported he attended the following meetings since the May 24, 2023 Town Board Meeting:

- Route 272 Bridge Dedication, Cecil County Veterans, Saturday, May 27th
- VFW Post 6027 Memorial Day Celebration, Monday, May 29th
- Liquor Board meeting, Wednesday, May 31st along with Commissioner Crothers-Moore and Chief Yates
- Cecil County Municipal Breakfast, Friday, June 2nd
- Maryland Comptroller, Brooke Lierman, for the Cecil County Municipal Breakfast, at the North Bay Adventure Camp, Friday, June 2nd
- Town Administrator, Town Attorney David Beste, EIP Director, Troy Anderson and Wetland Studies Director, Scott Petre regarding the items needed to purchase the Stormwater Credits from EIP, Monday, June 5th
- Mark Dobbins, ENERWA, gave a presentation to the Town of Elkton explaining the benefits of ENERWA, Wednesday, June 7th

Commissioner Bernard-Dutton

Commissioner Bernard- Dutton reported she attended the Route 272 Bridge Dedication, Cecil County Veterans, Saturday, May 27, 2023

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the following meetings since the May 24, 2023 Town Board Meeting:

- Route 272 Bridge Dedication, Cecil County Veterans, Saturday, May 27th
- Liquor Board meeting, Wednesday, May 31st along with Mayor Kline and Chief Yates
- Music on 'The Green', 122-130 South Main Street, North East, Friday, June 1, 2023

Commissioner Mitchell

Commissioner Mitchell reported he attended the Route 272 Bridge Dedication, Cecil County Veterans, Saturday, May 27, 2023

Commissioner Benson

None

Town Administrator

Mrs. Cook-MacKenzie reported the Special Events Committee approved the 10th Year Annual Crab Crawl which will be held on, Saturday, September 9, 2023.

Mrs. Cook-MacKenzie report she also attended the Route 272 Bridge Dedication, Cecil County Veterans and the Cruise for a Cure Car Show, Saturday, May 27th

Mrs. Cook-MacKenzie reported she attended the following meetings since the May 24, 2023 Town Board Meeting:

- Department Head meeting and a meeting with Chief Yates and Lieutenant Hickey, Tuesday, May 30th
- Economic Development Commission, Thursday, June 1st
- Town Hall staff meeting, Tuesday, June 6th
- Chief Yates, Lieutenant Hickey, Administrative Assistant, Kristine Short and Brian Morgan regarding the renovation to the old library, Wednesday, June 7th
- Jessica Cooke, Senator Cardin's Office and Mayor Kline regarding the walkway between North East Isles Drive and Catherine Street
- Director of Finance, Maintenance Supervisor, Town Clerk, Republic Service and the contractor who will be overseeing the conversion and delivery of the new trash bins to the residents, which will be held the week of August 14th

Chief of Police

Chief Yates reminded the Board, the IKE Bass Tournament will be held, Saturday, June 10, 2023 at the North East Community Park with the attendance and participation of the North East Police Department.

Director of Finance

Mrs. Stemen reported on behalf of herself and the Water Plant Superintendent, Ron Carter the new Administrator Assistant for the Water Department, Jill Kreider is doing well with her job duties between both the Water Treatment Plant and Town Hall.

-UNFINISHED BUSINESS-

Howard's Market, Liquor License

Mayor Kline gave an update regarding Howard's Market on Mauldin Avenue and the Liquor License they are applying for through Cecil County. Mayor Kline along with Chief Yates and Commissioner Crothers-Moore attended the Liquor Board meeting held by the Director, Earl Bradford on Wednesday, May 31, 2023. Mayor Kline advised, the business has been approved for the license with conditions. Mayor Kline did express his concerns along with Chief Yates who had documented information from not only his police department but from the Cecil County Sheriff's Office, (CCSO) and Maryland State Police (MSP) regarding calls & responses

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along with the negativity of the business re-opening. Mayor Kline would like for the Board to meet in the future to discuss possible annexation of the property.

Maryland Cruises & Events, LLC - Slip Lease Agreement

Mrs. Cook-MacKenzie gave an updated to the Board regarding the Slip Lease Agreement by and between the Mayor and Commissioners of the Town of North East and Maryland Cruises & Events LLC, Maryland Limited Liability Company. Mrs. Cook-MacKenzie advised she met with the town's attorney and he is editing the document for the Board to review along with the Maryland Separate Stormwater System (MS4) Permit.

-NEW BUSINESS-

None

-MISCELLANEOUS-

Town Clerk Stephanie Racine-Dean reminded the Board, the Annual Flag Day Celebration will be held on Wednesday, June 14, 2023 at the North East Community Park starting at 6:45 pm.

-APPROPRIATIONS-

None

-BUSINESS FROM THE FLOOR-

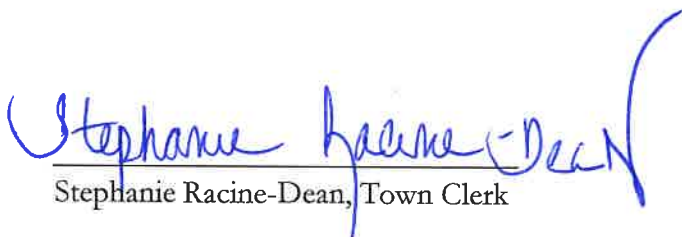
None


-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:49 p.m.

Respectfully submitted,

ATTEST:


Stephanie Racine-Dean, Town Clerk


Michael Kline, Mayor

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