

MAYOR AND COMMISSIONERS

**TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

April 12, 2023

The Town Meeting was called to order by Mayor Michael Kline at 7:00 P.M. Present were Commissioners Hilary Crothers-Moore, Raymond Mitchell and Kelly Benson. Also present were Police Chief Stephen Yates, Town Clerk Stephanie Racine-Dean and Town Administrator Melissa B. Cook-Makenzie who attended virtually. Absent from tonight's meeting, Catherine Bernard-Dutton.

A moment of silence was observed.

-OATH OF OFFICE-

None

-APPROVAL OF MINUTES-

A motion to approve the minutes of the March 22, 2023 meeting, as presented, was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all.

-PUBLIC HEARING-

None

-APPOINTMENTS-

None

-GUESTS-

None

-PUBLIC COMMENT-

None

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

None

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

Ordinance Number 2023-03-01 – Stormwater Management Ordinance

To amend the Town of North East Code of Ordinance Chapter 7. Public Maintenance and the Environment; Article 7 Stormwater Management and adding language for the purpose to provide for the health, safety and general welfare of the citizens of the Town of North East through the regulations on non-storm Water Discharges to the Storm Drainage System to the maximum extent practicable as required by Federal and State Law. This will establish methods for controlling the Introduction of Pollutants into the Municipal Separate Sewer System (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) Permit Process.

Commissioner Mitchell made a motion to adopt Ordinance 2023-03-01, Commissioner Crothers-Moore seconded the motion and the motion was approved by all.

-REPORTS-

Mayor Kline

Mayor Kline reported he attended the following meetings since the March 22, 2023 Town Board Meeting:

- Several Fiscal Year 2024 Budget meetings with the Commissioner Benson, Town Administrator & Director of Finance
- Project Clean Stream Saturday, April 1st
- North East Preserve Open House, Monday, April 3rd at the North East Library
- Freedom Energy Community Solar Credit & Cost Analysis, Wednesday, April 5th
- Trey Williams, Troop 131 on Monday April 10th regarding Eagle Scout Projects

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the Planning Commission meeting, Tuesday, April 4, 2023.

Commissioner Mitchell

None

Commissioner Benson

Commissioner Benson reported he attended the following meetings since the March 22, 2023 Town Board Meeting:

- Several Fiscal Year 2024 Budget meetings with the Mayor Kline, Town Administrator & Director of Finance
- Project Clean Stream Saturday, April 1st

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- North East Preserve Open House, Monday, April 3rd at the North East Library
- Economic Development Commission, Thursday, April 6th

Town Administrator

Mrs. Cook-MacKenzie thanked the Board for their support not only for herself but also for the Lutz Family due to the structure fire at their residence.

Mrs. Cook-MaKenzie reported to Commissioner Crothers-Moore, the Planning Commission approved the plans for the Rolling Mill Finished Water Pump Station Conceptual Project, this will get the structure out of the 100 year flood plain.

Mrs. Cook-MacKenzie reported she attended the following meetings since the March 22, 2023 Town Board Meeting:

- Department Head
- Several Fiscal Year 2024 Budget meetings with the Mayor Kline, Commissioner Benson & Director of Finance
- Town Attorney regarding the MOU and the Municipal Separate Storm Sewer System (MS4) credits
- Economic Development Commission, Thursday, April 6th
- North East Preserve Open House, Monday, April 3rd at the North East Library
- Title Search performed regarding the right-of-away behind town hall as well as the abandon property that is adjacent across the creek to the North East Preserve
- Freedom Energy Community Solar Credit & Cost Analysis, Wednesday, April 5th
- Project with Sandy Turner, Director of Tourism regarding the Promotion of the town
- Mayor Kline regarding project updates
- Freedom Energy Community Solar Credit & Cost Analysis, Wednesday, April 5th

Mrs. Cook-MacKenzie reported the mural will be starting soon at 110 South Main Street, Doordan family property. This project is funded by a grant that was received for the artist. Mrs. Cook-MacKenzie also stated the same artist will provide a painting on the back of the ATM machine which is located on the Corner of Irishtown Road and Mauldin Avenue.

-UNFINISHED BUSINESS-

Memorandum of Understanding: Safe Route to Schools; Jethro Street Sidewalk Installation Project/Walkway between Jethro Street and East Cecil Avenue

Mrs. Cook-MacKenzie presented to the Board, at the last board meeting, a Memorandum of Understanding, Safe Route to Schools, between the State Highway Administration of Maryland, Department of Transportation, acting on behalf of the State of Maryland, hereinafter called "MDOT SHA", and the Mayor and Commissioners of the Town of North East, North East, hereinafter called the "Project Sponsor".

Mrs. Cook-MacKenzie advised the Board, she along with the Director of Planning have been communicating with Maryland Department of Transportation (MDOT) but, there are a few more items that need addressed. She requested for this item to be tabled for the next 30-60 days and if the Board has any additional comments or questions, please direct them to her directly.

-NEW BUSINESS-

Water Allocation Request, German David Guerrero, 701 South Main Street, North East Tax Map 31E, Parcel 167 –Two Equivalent Residential Unit

A motion to approve the Water Allocation Request for 250 gallons per day for each apartment, with the recommendation of the Planning Office was made by Commissioner Benson, seconded by Commissioner Mitchell and approved by all.

Request for Proposal, 2023-02-01/Republic Services Inc., Curbside Municipal Waste and Single Stream Recycling Collection Service

Mrs. Cook-MacKenzie advised the Board, this item can be tabled until the next town Board meeting, which will be held on April 26, 2023. Mrs. Cook-MacKenzie suggested to have Republic Service Inc. attend this meeting to answer any questions or concerns they might have. After discussion, it was asked to have a representative attend the Board meeting to discuss the curbside municipal waste and single stream recycling collection service.

Board Meetings for the Month of June Changed Due to Fiscal Year Budget Preparation, Wednesday, June 14th changed to Wednesday, June 7th & Wednesday, June 28th changed to Wednesday, June 21st

A motion to approve the change of June's Board meetings dates from June 14th to June 7th and June 28th to June 21st was made by Commissioner Benson, seconded by Commissioner Mitchell and approved by all.

-MISCELLANEOUS-

Mayor Kline advised the Board, he has been in communication with Maryland Department of Transportation (MDOT) and the Route 272 Bridge over AMTRACK. There will be a dedication ceremony on Saturday, May 27, 2023 to name the new bridge, "Cecil County Veterans Memorial Bridge"

Mayor Kline reminded the Board, the Maryland Municipal League Quarterly Dinner will be held next Thursday, April 20th at Woody's.

Chief Yates reminded the Board he will be out of town the week of April 17th for the Maryland Municipal League Police Chief Conference in Ocean City, Maryland.

-APPROPRIATIONS-

None

-BUSINESS FROM THE FLOOR-

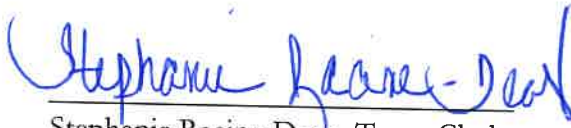
None


-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

ATTEST:


Stephanie Racine-Dean, Town Clerk


Michael Kline, Mayor