

MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901

January 11, 2023

The Town Meeting was called to order by Mayor Kline at 7:00 P.M. Present were Commissioners Hilary Crothers-Moore, Raymond Mitchell and Kelly Benson. Also present were Police Chief Stephen Yates, Town Administrator Melissa B. Cook-MacKenzie and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Commissioner Catherine Bernard-Dutton.

A moment of silence was observed.

-OATH OF OFFICE-

None

-GUESTS-

None

-APPROVAL OF MINUTES-

A motion to approve the minutes of the December 28, 2022 meeting, as presented, was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. Commissioner Benson abstained from voting because he was not present at the December 28, 2022 meeting.

-PUBLIC HEARING-

None

-APPOINTMENTS-

None

-PUBLIC COMMENT-

None

Town Board Approved Minutes January 25, 2023

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

None

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

None

-REPORTS-

Mayor Kline

Mayor Kline reported he attended the following meetings since the December 28, 2022 Town Board Meeting:

- Maryland Municipal League Dinner, Thursday, January 5, 2023 at Wetlands Golf Course, 740 Gilbert Road, Aberdeen, Maryland. Mayor Kline stated the MML will be working diligently on the Police Accountability Board (PAB), for fiscal year 2023.

Commissioner Crothers-Moore

None

Commissioner Mitchell

None

Commissioner Benson

None

Town Administrator

Mrs. Cook-MacKenzie reported she attended the following meetings since the December 28, 2022 Town Board Meeting:

- Town Hall staff meeting
- Technical Advisory Committee meeting for the finished water pumping station water treatment plant
- Grant Writer, Karen Schaffer submitting applications to the Maryland Department of Environment for revolving water/grant fund for the dredging of the ponds at both the Leslie & Rolling Mill Treatment Plant. These applications are due by the end of January 2023
- Director of Planning, Betsy Vennell regarding Safe Route to Schools

Mayor Kline asked the Town Administrator about the Earmarks that was submitted for fiscal year 2022 which are funds provided by Congress for projects or programs. Mrs. Cook-MacKenzie advised the Board the town still hasn't heard back but should, in the near future due to the budget being approved.

-UNFINISHED BUSINESS-

None

-NEW BUSINESS-

Water Allocation Request, North East Plaza, 103 North East Road, North East, Tax Map 25H; Parcel 0609, Four Equivalent Residential Units

Mrs. Cook-MacKenzie presented a Water Allocation Request for North East Plaza, 103 North East Road, North East, for four residential units, 1000 gallons per day.

A motion to approve the Water Allocation with the recommendation from the Planning Office for 1000 gallons per day, was made by Commissioner Benson, seconded by Commissioner Mitchell and approved by all.

Introduction: Memorandum of Understanding: Safe Route to Schools; Jethro Street Sidewalk Installation Project/Walkway between Jethro Street and East Cecil Avenue

Mrs. Cook-MacKenzie presented to the Board, Memorandum of Understanding, Safe Route to Schools, between the State Highway Administration of Maryland, Department of Transportation, acting on behalf of the State of Maryland, hereinafter called "MDOT SHA", and the Mayor and Commissioners of the Town of North East, North East, hereinafter called the "Project Sponsor".

Mrs. Cook-MacKenzie asked the Board, if they have any comments please direct them to her prior of the next town board meeting, which will be held, Wednesday, January 25, 2023.

Board of Supervisors of Elections

Mrs. Cook-MacKenzie advised the Board, Ulysses Grant Demond IV, asked to be placed back on the Board of Supervisors of Elections. He will be placed on the agenda for appointment at the next town board meeting.

Billing Specialist II Position

Mrs. Cook-MacKenzie advised the Board, the Billing Specialist II position has been filled. Teresa Marshall will start her employment with the town, Thursday, January 19, 2023.

-MISCELLANEOUS-

Commissioner Benson complimented the town's new website and how user friendly it is along with the easy navigation. He also wanted to thank all who was involved in the decorating of lights in the North East Community Park.

Mrs. Cook-MacKenzie advised the Board, there will be permanent electric at the North East Community Park by the end of this month, January 2023. This will not only make it easier to decorate, but also knowing the convenience this will make for future events.

Town Board Approved Minutes January 25, 2023

-APPROPRIATIONS-

None

-BUSINESS FROM THE FLOOR-

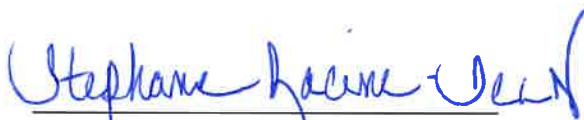
None


-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Benson and approved by all. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

ATTEST:


Stephanie Racine-Dean, Town Clerk


Michael Kline, Mayor