

MAYOR AND COMMISSIONERS

**TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

August 10, 2022

The Town Meeting was called to order by Vice Mayor Hilary Crothers-Moore at 7:05 P.M. Present were Commissioners Catherine Bernard-Dutton and Raymond Mitchell. Commissioner Kelly Benson attended the meeting virtual. Also present were Police Chief Stephen Yates, Town Administrator Melissa Cook-MacKenzie, Assistant Town Administrator Robb Carey and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Mayor Michael Kline.

A moment of silence was observed.

-OATH OF OFFICE-

None

-APPROVAL OF MINUTES-

A motion to approve the minutes of the July 27, 2022 meeting, as presented, was made by Commissioner Mitchell, seconded by Commissioner Bernard-Dutton and approved by all.

-PUBLIC HEARING-

None

-APPOINTMENTS-

None

-GUESTS-

None

-PUBLIC COMMENT-

None

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

None

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

None

-REPORTS-

Vice Mayor Crothers-Moore

Vice Mayor Crothers-Moore reported she attended the Planning Commission meeting on Tuesday, August 9, 2022. The committee reviewed the equipment for the North East Community Park along with property, the former Waffle House, North East Station, Mauldin Avenue, North East.

Vice Mayor Crothers-Moore reported she attended National Night Out on Tuesday, August 2, 2022 at the North East Community Park.

Commissioner Bernard-Dutton

Commissioner Bernard-Dutton reported she attended National Night Out on Tuesday, August 2, 2022 at the North East Community Park.

Commissioner Mitchell

None

Commissioner Benson

None

Town Administrator

Mrs. Cook- MacKenzie reported she attended the following meetings since the July 27, 2022 Town Board Meeting:

- Several meetings with Steven Riley, ENTECH Engineering, and Ron Carter, Water Plant Superintendent, regarding ongoing water projects
- National Night Out on Tuesday, August 2, 2022 at the North East Community Park.
- Sandy Turner, Cecil County Tourism Coordinator regarding the Bass Tournament and the sign project at the North East Community Park

Mrs. Cook-MacKenzie reported she attended the Planning Commission meeting on Tuesday, August 9, 2022. The committee accepted the grant application, for the Playground equipment at the North East Community Park. Mrs. Cook-MacKenzie stated the application will be submitted in the next few weeks and if accepted, this will go towards Fiscal Year 2023.

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Assistant Town Administrator, Robb Carey

Mr. Carey reported he attended the following meetings since the July 13, 2022 Town Board Meeting:

- Long Green Farms, 202 Long Green Farm Lane, Rising Sun, Maryland site walk on Thursday, July 14, 2022
- Announced the Employee Luncheon, Wednesday, August 17, 2022 at 12:00 PM
- Maryland Municipal League Dinner on Thursday, July 21, 2022, at the Wellwood Club, hosted by the Town of Charlestown
- Staff Luncheon, Thursday, July 21, 2022
- Department Head meeting
- LGIT Healthcare meeting regarding the funding, changes and the direction
- National Night Out on Tuesday, August 2, 2022 at the North East Community Park

Mr. Carey reported he is working with ERP and the security insulation at the North East Community Park and Sandy Turner regarding installation at the Jackson House.

Chief Yates wanted to thank everyone for their support during National Night Out on Tuesday, August 2, 2022 at the North East Community Park

-UNFINISHED BUSINESS-

None

-NEW BUSINESS-

Cecil College, Maintenance Building – 1 Seahawk Drive, North East, Tax Map 0019 & 0025; Parcel 75, 77, 608 & 500 re: Water Allocation Request Agreement, 1 Equivalent Residential Unit (ERU)

Mrs. Cook-MacKenzie presented to the Board, Water Allocation Request, for Cecil College, Maintenance Building, 1 Seahawk Drive, North East.

A motion to approve the Water Allocation Request Agreement for 1 Equivalent Residential Unit (ERU), 250 gallons per day with the recommendation by the Town Administrator and Planning and Zoning Office was made by Commissioner Mitchell, seconded by Commissioner Bernard-Dutton and approved by all.

-MISCELLANEOUS-

None

-APPROPRIATIONS-

None

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-BUSINESS FROM THE FLOOR-

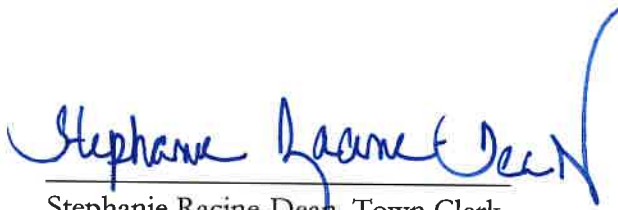
None

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Bernard-Dutton and approved by all. The meeting adjourned at 7:22 p.m.

Respectfully submitted,

ATTEST:


Stephanie Racine-Dean, Town Clerk


Hilary Crothers-Moore, Vice Mayor