

**MAYOR AND COMMISSIONERS**

**TOWN OF NORTH EAST  
106 S. MAIN STREET  
NORTH EAST, MARYLAND 21901**

**July 13, 2022**

The Town Meeting was called to order by Mayor Kline at 7:00 P.M. Present were Commissioners Hilary Crothers-Moore and Kelly Benson. Also present were Police Chief Stephen Yates, Director of Finance Vonnie Stemen, Assistant Town Administrator Robb Carey and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Commissioners Catherine Bernard-Dutton and Raymond Mitchell along with Town Administrator Melissa B. Cook-MacKenzie.

A moment of silence was observed.

**-OATH OF OFFICE-**

None

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of the June 22, 2022 meeting, as presented, was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

**-PUBLIC HEARING-**

None

**-APPOINTMENTS-**

None

**-GUESTS-**

None

**-PUBLIC COMMENT-**

None

Town Board Approved Minutes July 27, 2022

**-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-**

None

**-ADOPTION OF RESOLUTIONS AND ORDINANCES-**

Ordinance 2022-07-01 re: Repealing the Current, (April 5, 2008) Official North East Critical Area, Maps 1-7 and Official North East Habitat Protection Maps 1-7 in their entirety, as found in Appendix B in the North East Zoning Ordinance

Mrs. Vennell presented to the Board, Ordinance 2022-07-01 requirements of the State of Maryland, Critical Area Commission, Chesapeake and Atlantic Coastal Bays, adopting new Critical Area Maps; Map 1, Map 2 and Map 3; which provides an updated Critical Area boundary, updates to the "LDA" Limited Development Areas; the "IDA" Intensely Developed Areas and "SBA" Special Buffer Areas as defined in Section 12-12 "CAO" Critical Area Overlay District Regulations.

The ordinance is scheduled to be brought up for a vote at the July 27, 2022 Board Meeting.

**-REPORTS-**

Mayor Kline

Mayor Kline reported he attended the following meetings since the June 22, 2022 Town Board Meeting:

- Town of North East Charter Workshop on Thursday, June 23, 2022
- ENERWA meeting on Monday, June 27, 2022
- Helped setting up, for the Salute to Cecil County Veterans on Friday, July 1, 2022 and attended the event on Sunday, July 3, 2022 at the North East Community Park

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the Salute to Cecil County Veterans Event on Sunday, July 3, 2022.

Commissioner Crothers-Moore reported she attended the Town of North East Charter Workshop on Thursday, June 23, 2022.

Commissioner Benson

Commissioner Benson reported he attended the Town of North East Charter Workshop on Thursday, June 23, 2022.

Commissioner Benson wanted to give complements to the Salute to Cecil County Veterans Committee and what a spectacular job this event has done for our community.

Assistant Town Administrator, Robb Carey

Mr. Carey reported he attended the following meetings since the June 22, 2022 Town Board Meeting:

- On foot and driving project tour, North East Community Park and throughout the streetscape with Emergency Response Protocol Security Company (ERP).
- Visited several Marinas in the area for the North East Economic Development Commission (EDC) regarding a pilot test program for a trolley. This will assist the public with transportation to shops and restaurants throughout the town.
- Economic Development Commission (EDC) meeting on June 23, 2022
- Website Development meeting with Grunge Muffin regarding the next stages of the towns new website along with the new features that are in progress
- Salute to Cecil County Veteran's Event on Sunday, July 3, 2022 at the North East Community Park. Mr. Carey who was the Director of the Water Barge/Fireworks advised there were approximately 10,000 - 12,000 people in attendance due to the drone footage

Mr. Carey wanted to give a special thank you to the representatives of The Dexter House, Director, Bob Jones and his wife who runs the recovery group at 115 North Main Street, North East. Several volunteers from this facility helped with the man power of loading and unloading the fireworks onto the barge until early morning. Mr. Carey stated, their wiliness to serve the community is an asset and in the future, they will assist the town with other volunteer needs. Mayor Kline stated he will be writing a thank you letter to The Dexter House stating, the appreciation the town has for their continued support for our town and community.

**-UNFINISHED BUSINESS-**

None

**-NEW BUSINESS-**

Nisheeth Patel, Tim's Plastics/HUMII – 394 Baron Road North East, Tax Map 25; Parcel 590 re: Public Works Agreement, to expire December 31, 2022

Mrs. Vennell presented to the Board, Public Works Agreement Extension, expiration December 31, 2022 for Nisheeth Patel, 394 Baron Road, North East.

A motion to approve the Public Works Agreement, expiration December 31, 2022 with the recommendation by the Planning and Zoning Office was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

Special Events Application – Unicorn Quest on “The Green”

A motion to accept the Special Events application for the Unicorn Quest “On the Green”, with the stipulation that the recommendations by the Committee are met by July 22, 2022,

was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

**-MISCELLANEOUS-**

Commissioner Crothers-Moore wanted to thank the Maintenance Department for their swift action after the severe storm that came through our community on Tuesday, July 12, 2022, and the help they gave to the residence of the town.

Commissioner Benson advised he was at the Economic Development Commission (EDC) meeting on Thursday, July 7, 2022. After the last board meeting on June 22<sup>nd</sup>, there was a topic discussed regarding promotion for the Town of North East, not just in a tourism manner but in a live, work, play manner. Commissioner Benson stated this topic was brought to the attention of the Economic Development Commission, after discussion, the commission will try to identify some strategies to present to the Board in the future.

**-APPROPRIATIONS-**

A motion to approve Requisition R3-00001 to CliftonLarsenAllen LLP in the amount of \$30,715.00 for Audit Services, Fiscal Year 2023 was made by Commissioner Crothers-Moore, seconded by Commissioner Benson and approved by all.

A motion to approve Requisition R3-00002 to Republic Services in the amount of \$386,361.00 for Refuse/Recycling, Fiscal Year 2023 was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Requisition R3-00003 to Lecco Pipe Line Construction in the amount of \$250,000.00 for Line Repairs, Fiscal Year 2023 was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Requisition R3-00004 to Suburban Testing Labs INC in the amount of \$22,000.00 for Lab Testing, Fiscal Year 2023 was made by Commissioner Crothers-Moore, seconded by Commissioner Benson and approved by all.

A motion to approve Requisition R3-00005 to Coyne Chemical in the amount of \$230,000.00 for Water Plant Chemicals, Fiscal Year 2023 was made by Commissioner Crothers-Moore, seconded by Commissioner Benson and approved by all.

A motion to approve Requisition R3-00006 to Core Main in the amount of \$40,000.00 for Water Distribution Supplies, Fiscal Year 2023 was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Requisition R3-00007 to John Deere Financial in the amount of \$52,480.00 for Gasoline/Diesel Fiscal Year 2023 was made by Commissioner Crothers-Moore, seconded by Commissioner Benson and approved by all.

A motion to approve Requisition R3-00008 to Local Government Insurance in the amount of \$63,181.00 for Liability Insurance Fiscal Year 2023 was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all.

**-BUSINESS FROM THE FLOOR-**

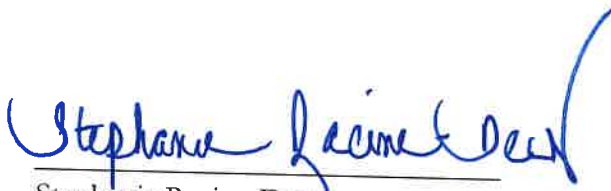
T.L. Smith, 57 North East Isles, North East, Maryland asked for more explanation regarding the pilot test program for the trolley throughout the town along with footage he can review regarding the Salute to Cecil County Veterans Event on July 3, 2022.


**-ADJOURNMENT-**

With there being no further business to discuss, a motion to adjourn was made by Commissioner Benson, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:33 p.m.

Respectfully submitted,

ATTEST:

  
Stephanie Racine-Dean, Town Clerk

  
Michael Kline, Mayor