

MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901

March 9, 2022

The Town Meeting was called to order by Mayor Kline at 7:00 P.M. Present were Commissioners Catherine Bernard-Dutton, Hilary Crothers-Moore, Kelly Benson and Raymond Mitchell. Also present were Police Chief Stephen Yates, Town Administrator Melissa Cook-MacKenzie, Assistant Town Administrator Robb Carey and Town Clerk Stephanie Racine-Dean.

A moment of silence was observed.

-OATH OF OFFICE-

Mayor Kline administered the Oath of Office to Commissioner Hilary Crothers-Moore. Her term expires, March 13, 2024.

Mayor Kline administered the Oath of Office to Commissioner Raymond Mitchell. His term expires, March 13, 2024.

-APPROVAL OF MINUTES-

A motion to approve the minutes of the February 23, 2022 meeting, as presented, was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. Commissioner Bernard-Dutton abstained due to she was not present at the February 23, 2022 meeting.

-PUBLIC HEARING-

None

-GUESTS-

Ms. Ragina C. Ali Manager, Public & Government Affairs, AAA Mid-Atlantic, AAA Club Alliances Inc. - Presentation to Corporal Goodyear & North East Police Department

Mrs. Ragina C. Ali, Public & Government Affairs, AAA Mid-Atlantic, presented Corporal Goodyear an award to recognize her heroic actions in the line of duty to save a life of a young student on February 4, 2022. Ms. Ali stated, AAA has a long standing partnership with law enforcement communities, AAA started a safety patrol program back in 1920 and have over 30,000 students who serve as safety guards. Ms. Ali presented Police Chief Yates a check for

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\$1,000 to the Town of North East Police Department for the exceptional work the force has done towards the AAA Community Traffic Safety Awards Program.

Police Chief Stephen Yates - Awarding Commendation Pin to Corporal Goodyear

Police Chief Stephen Yates presented Corporal Goodyear, Commendation Pin for her heroism in putting herself in danger to save a young student from being hit by an oncoming vehicle.

-APPOINTMENTS-

A motion to appoint Tracy Reynolds, Branch Manager and Vice President, First National Bank, 6 Pearl Street, Rising Sun, Maryland, to the North East Economic Development Commission for a two year term, expiring on March 9, 2024 was made by Commissioner Benson. The motion was seconded by Commissioner Crothers-Moore and approved by all.

Mayor Kline informed the Board it was time to elect Vice Mayor, per Section 407 of the Town Charter.

A motion to nominate Commissioner Crothers-Moore as Vice Mayor was made by Commissioner Mitchell, seconded by Commissioner Bernard-Dutton. No other nominations were made and the Board unanimously elected Commissioner Crothers-Moore.

-PUBLIC COMMENT-

None

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

None

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

None

-REPORTS-

Mayor Kline

Mayor Kline reported he attended a meeting via phone along with Commissioner Crothers Moore and Mr. Jason L. Levine, Director of Legal Services, Local Government Insurance Trust (LGIT).

Mayor Kline reported he attended several meetings with the Town Administrator, Melissa Cook-MacKenzie and the Assistant Town Administrator, Robb Carey.

Mayor Kline reported he attended the ENERWA meeting on Monday, February 28, 2020 at the North East Town Hall.

Mayor Kline reported he attended a meeting along with Commissioner Benson, town staff and Grunge Muffin Designs regarding the town's website on Thursday, March 3, 2022.

Mayor Kline reported he attended Leaders are Readers Day on Friday, March 4, 2022 at the North East Elementary School, 301 East Thomas Avenue, North East.

Mayor Kline reported he attended the Natures Glow Ribbon Cutting on Saturday, March 5, 2022.

Mayor Kline reported he attended an Earmark meeting on Wednesday, March 9, 2022 along with Senator Ben Cardin's office and town staff regarding town projects and the application process.

Mayor Kline reported he took a road trip with Commissioner Benson to Newtown Meadow Preserve, 209 Bishop Hollow Road, Newtown Square, Pennsylvania regarding their blueprint and the town's Request for Proposal (RFP) for the North East Preserve.

Mayor Kline reported he attended the New Year Reception, hosted by Major General Robert L. Edmonson II & Mrs. Ellen Edmonson on Friday, February 25, 2022 at the Aberdeen Proving Ground with community leaders to celebrate the start of the 2022 year.

Commissioner Bernard-Dutton

None

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended a meeting via phone along with Mayor Kline and Mr. Jason L. Levine, Director of Legal Services, Local Government Insurance Trust (LGIT).

Commissioner Mitchell

Commissioner Mitchell reported he attended the Planning Commission meeting on Tuesday, March 8, 2022.

Commissioner Benson

Commissioner Benson reported he attended a meeting along with Mayor Kline, town staff and Grunge Muffin Designs regarding the town's website on Thursday, March 3, 2022.

Commissioner Benson reported he attended the North East Economic Development Commission meeting on Thursday, March 3, 2022.

Commissioner Benson reported he attended a calibration meeting regarding the April 9, 2022 Project Clean Stream.

Commissioner Benson reported he took a road trip with Mayor Kline to Newtown Meadow Preserve, 209 Bishop Hollow Road, Newtown Square, Pennsylvania regarding their blueprint and the town's Request for Proposal (RFP) for the North East Preserve.

Town Administrator, Melissa Cook-MacKenzie

Mrs. Cook-McKenzie introduced the new Director of Finance Vonnie Stemen who started tenure with the town on Monday, February 28, 2022.

Mrs. Cook-MacKenzie reported she attended the following meetings since the February 23, 2022 Town Board Meeting:

- Water Superintendent, Ron Carter and ENECH Engineer, Steve Riley regarding ongoing projects along with discussion, formulating the Capital Budget Enterprise Fund
- Mayor Kline and Assistant Town Administrator
- Employee Orientation with Vonnie Stemen
- Rachel Deaner, Assistant Director Town of Bel Air who is assisting the town with accounts payable and payroll
- Town Hall staff meeting
- Training with town staff regarding Open Meetings Act
- Earmark meeting with Senator Ben Cardin regarding town projects
- Webinar on the final rule with the American Rescue Plan Act (ARPA) distribution for water, waste water and stormwater projects
- Debbie Shears, Weiner Associates and the town attorney, David Beste
- Grunge Muffin Designs regarding the town's website
- Economic Development Commission (EDC) & Chairman

Assistant Town Administrator, Robb Carey

Mr. Carey reported he attended the following meetings since the February 23, 2022 Town Board Meeting:

- North East Chamber of Commerce Awards Ceremony at the Wellwood Club, Charlestown, Maryland
- Physical inspection of both Water Treatment Plants for the new installation of the security system
- Grunge Muffin Designs regarding the town's website
- Maintenance Supervisor Rich Gregg, Town Clerk and Republic Sanitation regarding their contract
- Michael Devine, Devine Computing Service regarding the towns service and needs
- Town Hall staff meeting
- Department Head meeting
- Employee Orientation with Vonnie Stemen

- Renewal meeting with Local Government Insurance Trust (LGIT) regarding health benefits.
- Advanced Audio Specialist regarding the completion of projects at town hall

-UNFINISHED BUSINESS-

None

-NEW BUSINESS-

None

-MISCELLANEOUS-

None

-APPROPRIATIONS-

Local Government Insurance Trust (LGIT)

A motion to approve the Local Government Trust (LGIT) for the town staff insurance premium in the amount of \$88,236.32 was made by Commissioner Benson, seconded by Commissioner Mitchell and approved by all.

-BUSINESS FROM THE FLOOR-


None

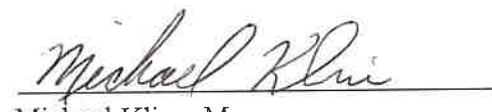
-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

ATTEST:


Stephanie Racine-Dean, Town Clerk


Michael Kline, Mayor