

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

January 22, 2020

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 P.M. Present were Commissioners Cynthia Billig, Hilary Crothers-Moore, Michael Kline and Ray Mitchell. Also present were Chief of Police Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale and Town Clerk Stephanie Racine-Dean. Absent from the meeting was Town Administrator Melissa B. Cook-MacKenzie.

The Pledge of Allegiance was recited and a moment of silence was observed.

-OATH OF OFFICE-

None

-APPROVAL OF MINUTES-

A motion to approve the minutes of the January 8, 2020 meeting was made by Commissioner Billig, seconded by Commissioner Kline and approved by all. Commissioner Crothers-Moore abstained due to her absence from the January 8, 2020 meeting.

-PUBLIC HEARING-

None

-GUESTS-

None

-APPOINTMENTS-

None

-PUBLIC COMMENT-

None

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

None

-ADOPTION OF RESOLUTION AND ORDINANCES-

Ordinance 2020-01-01, Gifted Property owned by NE, LLC. Parcels 898, 1079 and 1140 found on Map 31; totaling 59.666 + /acres.

A motion to approve Ordinance 2020-01-01, Gifted Property owned by NE, LLC was made by Commissioner Mitchell, seconded by Commissioner Kline and approved by all. The Ordinance will be effective on February 11, 2020; therefore settlement can occur between February 12, 2020 and June 30, 2020.

-REPORTS-

Mayor McKnight

Mayor McKnight reported he attended the Superintendent's Business Brunch on Wednesday, January 15, 2020 at the Cecil County School of Technology.

Mayor McKnight reported he attended the Appreciation Dinner on Saturday, January 18, 2020 at the Chesapeake Ballroom.

Commissioner Billig

Commissioner Billig entered into the record the December 2019 Crime and Traffic Breakdown for the North East Police Department as well as the 2019 Yearly Report.

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the Appreciation Dinner on Saturday, January 18, 2020 at the Chesapeake Ballroom.

Commissioner Kline

Commissioner Kline reported he attended the Appreciation Dinner on Saturday, January 18, 2020 at the Chesapeake Ballroom.

Commissioner Mitchell

Commissioner Mitchell reported he attended the Appreciation Dinner on Saturday, January 18, 2020 at the Chesapeake Ballroom.

Director of Finance and Administration

Mr. Natale entered into the record the list of payments issued since the last Board Meeting.

Mr. Natale entered into the record the Fiscal Year 2020 Budget to Actual Statements for the General & Enterprise Funds through November 30, 2019.

Mr. Natale entered into the record a Notification of an Emergency Purchase Order, R0-00686 in the amount of \$44,080.00 to Lecco Pipeline Construction Company for the emergency repairs to the Leslie Water Treatment Plant that were conducted from October 25th to November 2nd, 2019.

Mr. Natale reported there is a Budget Kick Off meeting with the Department Heads on Thursday, January 30, 2020 starting at 10:00 am.

Mr. Natale reported he has a meeting with Ryan Holmes, Thursday, January 23, 2020 to request that the developer relay water bill information pertaining to Ryan Homes requiring homeowner's water newly installed lawns to all new water customers that are purchasing homes in Ridgely Forest Community.

Mr. Natale reported he will be attending the Maryland Government Finance Officers Winter Conference in Baltimore, Maryland on Friday, January 24, 2020.

Mr. Natale reported the half-year new construction property tax bills for Ridgeley Forest were issued by Cecil County, on Wednesday January 22, 2020 in the amount of \$29,000.00 for the town. This is for approximately 20 to 30 properties, during July 1, 2019 through December 31, 2019.

Water Plant Superintendent

Mr. Carter gave the December 2019 report for both the Rolling Mill and Leslie Water Treatment Plants.

Mayor McKnight questioned the increase of water production for the month of December 2019. Mr. Carter advised it was due to a water main break in Ridgely Forest.

Mr. Carter reported the Razor Strap Road project is on schedule, the estimated completion should be within the next week, weather pending.

-UNFINISHED BUSINESS-

None

-NEW BUSINESS-

Appreciation Dinner Mayor McKnight wanted to discuss changing the Annual Appreciation Dinner from the month of January to a summer family event at the North East Community Park. The Mayor is requesting dialogue and feedback from the Board with discussion at the next Town Board meeting on Wednesday, February 12, 2020.

Water Allocation Request, Mr. Boyd Dean Mullins, 316 East Cecil Avenue, North East, Tax Map 31 Parcel 0231, Two Equivalent Residential Units

Mr. Natale presented a Water Allocation Request for Mr. Boyd Dean Mullins, 316 East Cecil Avenue, North East, for two residential units, 500 gallons per day, total usage.

A motion to approve the Water Allocation for 500 gallons of water per day, was made by Commissioner Kline seconded by Commissioner Mitchell and approved by all.

-MISCELLANEOUS-

None

-APPROPRIATIONS-

None

-BUSINESS FROM THE FLOOR-

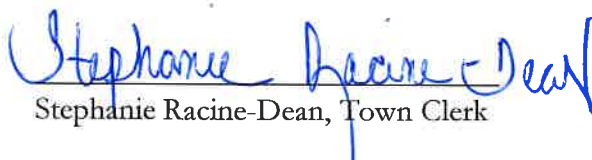
None


-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Kline and approved by all. The meeting adjourned at 7:23 p.m.

Respectfully submitted,

ATTEST:


Stephanie Racine-Dean, Town Clerk


Robert F. McKnight, Mayor