

**MAYOR AND COMMISSIONERS**  
**TOWN OF NORTH EAST**  
**106 S. MAIN STREET**  
**NORTH EAST, MARYLAND 21901**

**July 10, 2019**

The Town Meeting was called to order by Mayor Robert F. McKnight 7:00 P.M. Present were Commissioners Cynthia Billig, Hilary Crothers-Moore, Michael Kline and Ray Mitchell. Also present were Chief of Police Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Town Administrator Melissa B. Cook-MacKenzie.

The Pledge of Allegiance was recited and a moment of silence was observed.

**-OATH OF OFFICE-**

None.

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of the June 26, 2019 meeting was made by Commissioner Crothers-Moore, seconded by Commissioner Billig and approved by all.

**-PUBLIC HEARING-**

None.

**-GUESTS-**

Detective Sergeant Stephen Yates, Signia Pin and Badge

Detective Sergeant Stephen Yates received his insignia pin and badge from, retired Detective Sergeant Russell Merritt.

**-APPOINTMENTS-**

None.

**-PUBLIC COMMENT-**

None.

**-INTRODUCTION OF ORDINANCES-**

None.

**-ADOPTION OF RESOLUTION AND ORDINANCES-**

None.

**-REPORTS-**

Mayor McKnight

Mayor McKnight reported he attended the Salute to Cecil County Veterans at the North East Community Park on Wednesday, July 3, 2019.

Commissioner Billig

Commissioner Billig entered into the record the June 2019 Crime and Traffic Breakdown for the Town of North East Police Department.

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the Salute to Cecil County Veterans at the North East Community Park on Wednesday, July 3, 2019.

Commissioner Crothers-Moore reported she attended the North East Fire Company Family Carnival which was held the week of July 2, 2019.

Commissioner Kline

Commissioner Kline reported he attended the Salute to Cecil County Veterans at the North East Community Park on Wednesday, July 3, 2019.

Commissioner Kline reported he attended the North East Fire Company Family Carnival which was held the week of July 2, 2019.

Commissioner Mitchell

Commissioner Mitchell reported he attended the Salute to Cecil County Veterans at the North East Community Park on Wednesday, July 3, 2019.

Director of Finance and Administration, Ken Natale

Mr. Natale entered into the record the list of payments issued since the last Board Meeting.

Mr. Natale reported he is still working on the utility setup for the new Stormwater Management Utility in the Town's billing system. Mr. Natale asked if the Board would consider having a letter drafted explaining the storm water fee prior to the September 2019 water billing. The Board asked Mr. Natale to draft a letter for their review.

**-UNFINISHED BUSINESS-**

None.

**-NEW BUSINESS-**

"Your Speed Signs"

Mayor McKnight presented to the Board information about, radar speed signs and the effect they have on comprehensive traffic management.

After discussion, Mayor McKnight asked the Director of Finance and Administration to follow up with Mr. Paul Dorr from The Traffic Group, Inc. for a demonstration.

A motion to approve the demonstration of radar speed signs was made by Commissioner Kline, and seconded by Commissioner Mitchell and approve by all.

Uniforms for the Town of North East Maintenance Department and Water Department

Commissioner Kline forwarded information to the Maintenance Supervisor, Phil Meekins regarding uniform cost comparison for the town employees. This information was received from vendors at the Maryland Municipal League Convention in June. Mr. Meekins informed the Board he has reached out to several of the companies and is waiting for quotes.

Contract Award re: Storage Tank Mixers, Entech Work Order No. 4201.020/002

Mayor McKnight presented to the Board the MDE Funded Projects, Project 1, Storage Tank Mixers Recommendation to Award to Derstine Company LLC. The Town's Engineer Entech recommends the Board to accept the bid of \$691,000.00 and issue a Notice of Award contingent upon acceptance from MDE.

After reviewing the document, Mayor McKnight would like to hold this for further discussion with the Town Administrator regarding the discrepancy of the final construction cost with the approved budget for the project.

Engineering Work Order No. 4201-EWO-9935 re: Rolling Mill Finished Water Pumping Station Conceptual Design

A motion to approve the Engineering Work Order No. 4201-EWO-9935 in the amount of \$33,400.00 for the Rolling Mill Finished Water Pumping Station Conceptual Design, was made by Commissioner Mitchell, and seconded by Commissioner Kline and approved by all.

**-MISCELLANEOUS-**

Chief Hamilton reminded the Board about National Night Out on Tuesday, August 6<sup>th</sup>, 2019 at North East Methodist Church between the hours of 5:30-7:30 p.m. The Board agreed to make a donation of \$95.40 towards water ice.

**-APPROPRIATIONS-**

A motion to approve Requisition R0-00001 to Suburban Testing Lab Inc. in the amount of \$45,358.00 for Lab Testing was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Requisition R0-00002 to Core & Main in the amount of \$32,000.00 for Distribution Supplies was made by Commissioner Kline, seconded by Commissioner Mitchell and approved by all.

A motion to approve Requisition R0-00003 to Coyne Chemical in the amount of \$170,000.00 for Plant Chemicals was made by Commissioner Mitchell, seconded by Commissioner Billig and approved by all.

A motion to approve Requisition R0-00004 to Lecco Pipe Line Construction in the amount of \$155,000.00 for Distribution System Repairs was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all.

A motion to approve Requisition R0-00007 to Republic Services in the amount of \$243,631.00 for Fiscal Year Refuse & Recycling was made by Commissioner Mitchell, seconded by Commissioner Kline and approved by all.

A motion to approve Requisition R0-00008 to Weyrich Cronin & Sorra in the amount of \$27,975.00 for Fiscal Year 2019 Audit Services was made by Commissioner Billig, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Requisition R0-00012 to John Deer Financial in the amount of \$58,100.00 for Fiscal Year 2020 Fuel was made by Commissioner Kline, seconded by Commissioner Mitchell and approved by all.

A motion to approve Requisition R0-00030 to Hertrich Fleet Services in the amount of \$34,003.00 for 2020 Ford Police Interceptor was made by Commissioner Mitchell, seconded by Commissioner Billig and approved by all.

**-BUSINESS FROM THE FLOOR-**

None.

**-ADJOURNMENT-**

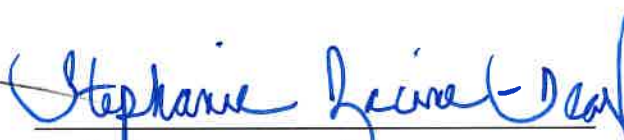
With there being no further business to discuss, a motion to adjourn was made by Commissioner Mitchell, seconded by Commissioner Billig and approved by all. The meeting adjourned at 7:25 p.m.

Attest:

Respectfully submitted,



Robert F. McKnight, Mayor



Stephanie Racine-Dean, Town Clerk