

**MAYOR AND COMMISSIONERS**  
**TOWN OF NORTH EAST**  
**106 S. MAIN STREET**  
**NORTH EAST, MARYLAND 21901**

**June 26, 2019**

The Town Meeting was called to order by Mayor Robert F. McKnight 7:00 P.M. Present were Commissioners Cynthia Billig, Hilary Crothers-Moore and Michael Kline. Also present were Maintenance Supervisor Phillip Meekins, Water Plant Superintendent Ronald Carter, Director of Finance and Administration Ken Natale, Town Administrator Melissa B. Cook-MacKenzie and Town Clerk Stephanie Racine-Dean. Absent from the meeting were, Chief of Police Darrell Hamilton and Commissioner Ray Mitchell.

The Pledge of Allegiance was recited and a moment of silence was observed.

**-OATH OF OFFICE-**

None.

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of the June 12, 2019 meeting was made by Commissioner Crothers-Moore, seconded by Commissioner Billig and approved by all.

**-PUBLIC HEARING-**

None.

**-GUESTS-**

None.

**-APPOINTMENTS-**

A motion to re-appoint to the Planning Commission, Mark T. Dobbins, 151 North East Isles Drive, North East to a five year term expiring July 18, 2024 was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all.

**-PUBLIC COMMENT-**

None.

**-INTRODUCTION OF ORDINANCES-**

None.

**-ADOPTION OF RESOLUTION AND ORDINANANCES-**

Ordinance No. 2019-06-01; Docking Requirements and Restrictions for use of the Town of North East Pier, North East Community Park

A motion to approve the Ordinance No. 2019-06-01, Docking Requirements and Restrictions for use of the North East Pier, was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all

**-REPORTS-**

Mayor McKnight

Mayor McKnight reported he attended the North East Chamber of Commerce meeting, and gave the State of the Town Address.

Mayor McKnight reported he attended a Salute to Cecil County Veterans meeting on Wednesday, June 19, 2019.

Mayor McKnight reported he attended the Maryland Municipal League Summer Conference, which was held the week of June 23, 2019 in Ocean City, Maryland.

Commissioner Billig

None.

Commissioner Crothers-Moore

None.

Commissioner Kline

Commissioner Kline reported he attended the Maryland Municipal League Summer Conference, which was held the week of June 23, 2019 in Ocean City, Maryland and expressed, he would like to see the town staff attend next year's event.

Water Plant Superintendent, Ronald Carter

Mr. Carter gave the May 2019 report for both the Rolling Mill and Leslie Water Treatment Plants.

Director of Finance and Administration, Ken Natale

Mr. Natale entered into the record the list of payments issued since the last Board Meeting.

Mr. Natale reported he attended the Maryland Government Finance Officers Annual Summer Conference which was held the week of June 17, 2019 in Ocean City, Maryland.

Mr. Natale reported he is working on the utility setup for the new Stormwater Management Utility in the Town's billing system.

Mr. Natale reported the audit for Fiscal Year 2019-2020 is underway. The Auditors will arrive to start the preliminary field work for the audit the week of July 22, 2019.

Water Plant Superintendent, Ronald Carter

Mr. Carter gave the May 2019 report for both the Rolling Mill and Leslie Water Treatment Plants.

Town Administration, Melissa B. Cook-MacKenzie

Mrs. Cook-MacKenzie reported she attended the following meetings since the June 12, 2019 Town Board meeting.

Mrs. Cook-MacKenzie entered into the record, on behalf of Commissioner Mitchell the May 2019 Planning and Zoning Monthly Report.

- North East Chamber Board of Directors
- Entech regarding Mixer Bids, the Board will have a report next week.
- Economic Development Committee

Mrs. Cook MacKenzie attended a progress meeting on Wednesday, June 26, 2019 regarding the Maryland State Highway Administration bridge project on MD 272 over AMTRACK. On Monday, July 1, 2019 there will be a shift change, northbound, MD 272 onto the new constructed bridge with lane closures which will be completed by late afternoon. This will allow crews reconstructing and realigning the roadway with the new bridge.

The month of August, southbound, MD 272 will shift onto the new constructed bridge with crews working to remove the existing bridge and begin the final construction stages, with the remaining work being the abutments for the last two steel girders, placement of the girders and completion of the concrete deck for the southbound shoulder and sidewalk.

**-UNFINISHED BUSINESS-**

Artesian Water, Maryland Interconnection Agreement

A motion to approve the Artesian Water, Maryland Interconnection Agreement as presented was made by Commissioner Kline, seconded by Commissioner Billig and approved by all.

**-NEW BUSINESS-**

Personnel Promotion, North East Police Department

After hearing the recommendation of the Town Administrator and the Police Chief, Commissioner Billig made a motion to promote Sergeant Stephen Yates to Detective Sergeant effective immediately. Commissioner Crothers-Moore seconded the motion and the motion was approved.

Banners on Main Street

Melissa Cook-MacKenzie advised the Board she is working with the Maintenance Supervisor, Philip Meekins regarding the replacement of the banners that are located on Main Street.

After discussion, it was agreed to move forward with the purchase.

**-MISCELLANEOUS-**

Mayor McKnight reminded the Board, on Wednesday, July 3, 2019, the Salute to Cecil County Veterans will be holding their event at the North East Community Park, gates open at 5:00 pm.

**-APPROPRIATIONS-**

None.

**-BUSINESS FROM THE FLOOR-**

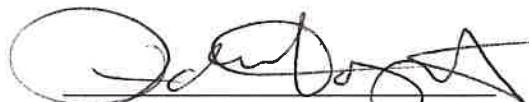
None.

**-ADJOURNMENT-**

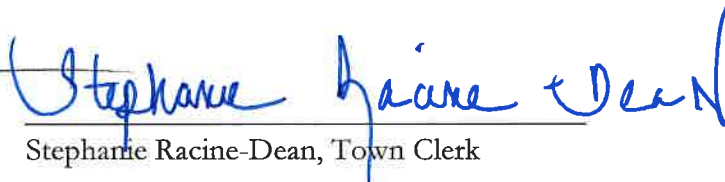
With there being no further business to discuss, a motion to adjourn was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:27 p.m.

Attest:

Respectfully submitted,



Robert F. McKnight, Mayor



Stephanie Racine-Dean, Town Clerk