

MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901

January 9, 2019

The Town Meeting was called to order by Mayor Robert F. McKnight 7:00 P.M. Present were Commissioners Cynthia Billig, Hilary Crothers-Moore, Michael Kline and Ray Mitchell. Also present were Maintenance Supervisor Phillip Meekins, Town Administrator Melissa B. Cook-MacKenzie, Director of Finance and Administration Ken Natale and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Chief of Police Darrell Hamilton.

The Pledge of Allegiance was recited and a moment of silence was observed.

-OATH OF OFFICE-

None.

-APPROVAL OF MINUTES-

A motion to approve the minutes of the December 26, 2018 meeting was made by Commissioner Mitchell, seconded by Commissioner Crothers-Moore and approved by all. Mayor Robert F. McKnight and Commissioner Billg abstained due to their absence at the December 26, 2018 meeting.

-PUBLIC HEARING-

None.

-GUESTS-

Ms. Jennifer Padgett, Cecil County Health Department, Tobacco Compliance with Miss. Katie Crouch, Student, North East High School

Ms. Jennifer Padgett and Miss. Katie Crouch gave a presentation on Vaping and JUUL use among the youth in Cecil County. Ms. Padgett updated the Board on how cigarette smoking seems to be on the decline, however another method of nicotine use the electronic cigarette is on the rise. Both guest stressed the importance of tobacco enforcement and education families and the schools throughout the county.

-PUBLIC COMMENT-

None.

-INTRODUCTION OF ORDINANCES-

None.

-ADOPTION OF RESOLUTION AND ORDINANCES-

None.

-REPORTS-

Mayor McKnight

Mayor McKnight reported he attended a meeting with the Director of the Cecil County Public Library, Ms. Morgan Miller on Friday, January 3, 2019.

Commissioner Billig

None.

Commissioner Crothers-Moore

None.

Commissioner Kline

Commissioner Kline entered into the record the November and December 2018 Maintenance Department Monthly Reports.

Commissioner Kline reported he will be attending the Cecil Night in Annapolis on Thursday, January 10, 2019.

Commissioner Mitchell

Commissioner Mitchell reported he attended the Planning Commission meeting on Tuesday, January 8, 2019.

Commissioner Mitchell reported he will be attending the Cecil Night in Annapolis on Thursday, January 10, 2019.

Director of Finance and Administration, Ken Natale

Mr. Natale entered into the record the list of payments issued since the last Board Meeting.

Mr. Natale entered into the record the Budget to Actual Statements for the General & Enterprise Funds through November 30, 2018.

Town Administrator, Melissa B. Cook-MacKenzie

Mrs. Cook-MacKenzie reported she attended the following meetings since the December 26, 2018 Town meeting:

- Cecil County Public Library Director, Ms. Morgan Miller.
- Mayor McKnight, regarding the design of the library.
- Cecil County regarding the Priority Funding Area Map Amendments.
- L B Water regarding Sensus.
- North East Planning Commissioner meeting, regarding the Library and the Gateway.

Mrs. Cook-MacKenzie advised the Bay View Tank Project is complete, there will be a final inspection in July by MBA with an final report to follow.

Mrs. Cook-MacKenzie reported there will be a public meeting regarding the I-95 Ramp, between North East and Perryville on Thursday, January 17, 2019 at the Perryville Fire Company. Mrs. Cook-MacKenzie also advised the Board the Water and Sewer plan is on the Cecil County website for review.

-UNFINISHED BUSINESS-

Financial Relief Program re: Water Leaks for First Time Customers

Mrs. Cook-MacKenzie advised the Board, she received additional information from Ken Natale regarding the possibility of offering a Financial Relief Program to the Town's water customers. The Board requested for additional information pertaining to a payment credit program. Mr. Natale submitted several scenarios to the Board showing options for the repayment of water with the breakdown by categories. After discussion, the Board instructed Mr. Natale to submit a proposal to increase the length of time payment plans can be offered to customer with leaks.

This will be further discussed, at the next town board meeting on Wednesday, January 23, 2019.

-NEW BUSINESS-

1PH Properties, LLC and R. Ballard Federal, Water Allocation Request, Thirty Three Dwelling Units, 250 GPD each.

Mrs. Cook-MacKenzie presented a Water Allocation Request for 1PH Properties, LLC and R. Ballard Federal for thirty three dwelling units, 250 gallons per day, each.

A motion to approve the Water Allocation Request for the 350 gallons per for thirty three dwellings, was made by Commissioner Kline, and seconded by Commissioner Mitchell and approved by all.

Personnel Matter

Mrs. Cook-MacKenzie presented to the Board information about the Crossing Guard position located at Thomas and Mauldin Avenue. The Maintenance Department has been maintaining this area and it has worked very well. Mrs. Cook-MacKenzie advised she would like to discuss the reopening of this position after the 2018-2019 school year once the Police Chief, Darrell Hamilton returns to duty.

A motion to approve the Maintenance Department to continue with the Crossing Guard duties for the 2018-2019 school year was made by Commissioner Billig, and seconded by Commissioner Kline and approved by all.

-MISCELLANEOUS-

Mayor McKnight announced he will be running for another two year term for Mayor, Town of North East. The Town Administrator, Melissa Cook-MacKenzie has been given the Election Package to file.

Commissioner Billig announced she will running for another two year term for Commissioner, Town of North East. The Town Administrator, Melissa Cook-MacKenzie has been given the Election Package to file.

Commissioner Kline announced he will running for another two year term for Commissioner, Town of North East. The Town Administrator, Melissa Cook-MacKenzie has been given the Election Package to file.

-APPROPRIATIONS-

Budget Amendment 2019-004, Fiscal Year 2019

A motion to approve the Budget Amendment 2019-004 was made by Commissioner Crothers-Moore, seconded by Commissioner Mitchell and approved by all.

-BUSINESS FROM THE FLOOR-

Ms. Dianna Gatchell, 113 North East Isles Drive North East, had several questions about the private lots that are located in the community. Ms. Gatchell is requesting for these areas to be inspected by the town's Code Enforcement Officer to insure the residence are keeping their registration up to date and to check the overflow areas.

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all. The meeting adjourned at 8:10 p.m.

Attest:

Respectfully submitted,

Robert F. McKnight, Mayor

Stephanie Racine-Dean, Town Clerk