

MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901

December 12, 2018

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 P.M. Present were Commissioners Cynthia Billig, Hilary Crothers-Moore, Michael Kline and Ray Mitchell. Also present were Chief of Police Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Town Administrator Melissa B. Cook-MacKenzie.

The Pledge of Allegiance was recited and a moment of silence was observed.

-OATH OF OFFICE-

None.

-APPROVAL OF MINUTES-

A motion to approve the minutes of the November 28, 2018 meeting was made by Commissioner Crothers-Moore, seconded by Commissioner Mitchell and approved by all.

-PUBLIC HEARING-

None.

-GUESTS-

Ms. Nicole DeJarnette, CPA, CFE, Supervisor, from Weyrich, Cronon & Sorra Charter – 2018 Comprehensive Annual Results

Ms. Nicole DeJarnette from Weyrich Cronin & Sorra came to present the Independent Auditors' Report for the year ended June 30, 2018. Ms. DeJarnette reported that she was very pleased that the audit was filed earlier than previous years, and commended the Director of Finance, Ken Natale for that accomplishment.

-PUBLIC COMMENT-

None.

-INTRODUCTION OF ORDINANCES-

None.

-ADOPTION OF RESOLUTION AND ORDINANCES-

None.

-REPORTS-

Mayor McKnight

Mayor McKnight reported he attended the Cecil County Christmas Parade on Saturday, December 1, 2018.

Mayor McKnight reported he helped finalize the decorating of the Town's Christmas Tree which is located at 122 North Main Street.

Commissioner Billig

None.

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the Cecil County Christmas Parade on Saturday, December 1, 2018.

Commissioner Kline

Commissioner Kline reported he attended the Cecil County Christmas Parade on Saturday, December 1, 2018.

Commissioner Mitchell

Commissioner Mitchell reported attended the Cecil County Christmas Parade on Saturday, December 1, 2018.

Director of Finance and Administration, Ken Natale

Mr. Natale entered into the record the list of payments issued since the last Board Meeting.

-UNFINISHED BUSINESS-

None.

-NEW BUSINESS-

Town Board Meeting on Wednesday, December 26, 2018

Mayor McKnight asked the Board if they will be available to attend the next Town Board meeting on Wednesday, December 26, 2018. After discussion, it was agreed upon the meeting will be held as scheduled.

Financial Relief Program re: Water Leaks for First Time Customers

Commissioner Kline requested for the Board discuss a financial relief program for first time service line leaks. It is understood by Commissioner Kline, with the new meter installation, leaks would be detected more efficiently. Mr. Natale advised there is a high consumption report that is generated every day with any detection of a 100 gallons of usage an hour for 24 hours. Mr. Natale explained to the Board there is a payment program already in place for a service line leaks that extends the repayment for an additional six months without interest. Mr. Natale also advised there are other options that are available to the customer for service line leaks, such as social services and the local churches.

Mayor McKnight suggested he would like the input of the Water Superintendent, Ronald Carter before anything is finalized. Mayor McKnight requested for this topic to be added to the agenda for the Board Meeting on Wednesday, January 9, 2019.

Mr. Jeff Morgan, Morgan Home Management LLC, 37 South Leslie Road, North East, Maryland re: Water Allocation Request - One Equivalent Residential Unit/250 GPD

Mr. Natale presented a Water Allocation Request from Mr. Jeff Morgan, Morgan Home Management LLC, 37 South Leslie Road, North East, Maryland for one equivalent residential unit, 250 gallons per day for a single family house. The Planning Staff recommends approval.

A motion to approve the Water Allocation Request, 250 gallons per day for one equivalent residential unit, was made by Commissioner Mitchell and seconded by Commissioner Kline and approved by all.

Appreciation Dinner, Saturday January 12, 2019 re: the Menu Selection

Mr. Natale presented to the Board the proposals for the Appreciation Dinner. After discussion, the Board awarded the bid to Steak and Main Restaurant.

A motion to approve the Menu Selection and to be catered by Steak and Main Restaurant, was made by Commissioner Kline and seconded by Commissioner Crothers-Moore and approved by all.

-MISCELLANEOUS-

Town Clerk, Stephanie Racine-Dean entered into the record on behalf of the Town Administrator, Melissa B. Cook-MacKenzie the following:

- The Cecil County Parade results will be posted to the Town's website by Thursday, December 13, 2018.
- The contractor for the State Highway Administration is gaining momentum regarding the bridge project over AMTRAK. If everything goes as expected, they will have the pads, jacking and the deck laid by the end of January of 2019.

-APPROPRIATIONS-

None.

-BUSINESS FROM THE FLOOR-

None.

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Crothers-Moore, seconded by Commissioner Mitchell and approved by all. The meeting adjourned at 7:48 p.m.

Attest:

Respectfully submitted,

Robert F. Knight, Mayor

Stephanie Racine-Dean, Town Clerk