

MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901

August 8, 2018

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 P.M. Present were Commissioners Cynthia Billig, Hilary Crothers-Moore, Michael Kline and Ray Mitchell. Also present were Director of Planning Betsy Vennell, Chief of Police Darrell Hamilton, Maintenance Supervisor Phillip Meekins, Director of Finance and Administration Ken Natale and Town Clerk Stephanie Racine-Dean. Absent from the meeting, Town Administrator Melissa B. Cook-MacKenzie.

The Pledge of Allegiance was recited and a moment of silence was observed.

-OATH OF OFFICE-

Mayor McKnight administered the Oath of Office to Patrol Officer, Chris Jones.

-APPROVAL OF MINUTES-

A motion to approve the minutes of July 25, 2018 was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all.

-PUBLIC HEARING-

None.

-GUESTS-

None.

-PUBLIC COMMENT-

None.

-INTRODUCTION OF ORDINANCES-

None.

-ADOPTION OF RESOLUTION AND ORDINANCES-

None.

-REPORTS-

Mayor McKnight

Mayor McKnight reported he attended the Boys and Girls Club, “National Night Out” which was held at the North East Methodist Church on August 7, 2018.

Commissioner Billig

None.

Commissioner Crothers-Moore

None.

Commissioner Kline

None.

Commissioner Mitchell

Commissioner Mitchell reported he attended the Planning Commission Meeting on Tuesday, July 10, 2018.

Commissioner Mitchell entered into the record the June 2018 Planning and Zoning Monthly Report.

Commissioner Mitchell reported he attended the Boys and Girls Club, “National Night Out” which will be held at the North East Methodist Church on August 7, 2018.

Director of Finance and Administration, Ken Natale

Mr. Natale entered the record list of payments issued since the last Board Meeting.

Mr. Natale reported one hundred and ninety eight properties were shut off, Tuesday August 8, 2018.

Mr. Natale reported he attended a meeting with the Cecil County Economic Development Office about enterprise zone application for the North East Commons on Wednesday, August 8, 2018 at the North East Town Hall with the Planning Director.

Mr. Natale reported he attended a seminar about the Healthy Working Families Act on August 7, 2018 at LGIT in Hanover, Maryland.

-UNFINISHED BUSINESS-

Memorandum of Understanding State Highway Administration re: Lights on MD 272 Bridge over Amtrak

A motion to approve the Memorandum of Understanding State Highway Administration, Lights on MD 272 Bridge over Amtrak was made by Commissioner Mitchell, seconded by Commissioner Kline and approved by all.

Ridgely Forest Water Allocation Confirmation re: 109 ERU/207,250 GPD

Mrs. Vennell presented to the Board a request of verification from Mrs. Cook-MacKenzie in regards to an amendment about the Ridgely Forest Water Allocation Confirmation. This project will consist of

- 109 ERU's/207,250 gallons per day
- 24 single family home units: Remaining lands Phase 1
- 50 town home and duplex villa units: Remaining units in Phase 2

A motion to approve the Ridgely Forest Water Allocation Confirmation was made by Commissioner Billig, seconded by Commissioner Crothers-Moore and approved by all.

-NEW BUSINESS-

Towns Letterhead

Mayor McKnight asked the Board if they would like to continue having the names of the Board on the Town of North East stationary. After discussion, it was decided the names be removed from the Town's stationary entirely.

Introduction of Resolution 2018-08-01

Mr. Natale presented to the Board Resolution 2018-08-01, the Expansion of the Enterprise Zone to include North East Commons. This resolution, is required under state law. The Town is also required to hold a Public Hearing which will be held at the next Town Board Meeting, August 22, 2018.

Maryland Healthy Working Families Act

Mr. Natale presented to the Board information about the Maryland Healthy Working Families Act. The Law requires that employers provide paid sick and safe leave. Mr. Natale also provided the Board with specific details of the existing sample policy that was provided by the Maryland Department of Labor License and Regulations.

After discussion, this will be tabled until the next Board meeting, August 22, 2018.

Town Board Meeting August 8, 2018

Petition for Annexation Introduction SYE, LLC (Tax Map 25; Parcel 94) 2 acres; 10 Bradley Lane, North East

Mrs. Vennell presented to the Board, the Introduction of Petition for Annexation, SYE, LLC (Tax Map 25; Parcel 94) 2 acres; 10 Bradley Lane, North East. The information provided, the Annexation Petition package is as follows:

- Petition for annexation from SYE, LLC
- North East Comprehensive Plan – 2012 Annexation and Growth Management Plan
- North East Comprehensive Plan – 2012 Town Growth Area Map
- SDAT data bounds regarding parcel
- Metes and bounds of subject property
- Proposed Annexation Schedule
- Annexation Plat-on separate email attachment.

If approved the annexation will be effective, December 10, 2018. After discussion, a motion for official acceptance of the annexation petition will be by the Mayor and Commissioners at the next Town Board meeting on Wednesday, August 22, 2018.

-MISCELLANEOUS-

Chief Darrell Hamilton stated the Boys and Girls Club, “National Night Out” was a great success which was held at the North East Methodist Church on August 7, 2018.

-APPROPRIATIONS-

A motion to approve Requisition R9-215 to Suburban Testing Labs INC in the amount of \$53,970.00 for Water Analysis was made by Commissioner Kline, seconded by Commissioner Mitchell and approved by all

-BUSINESS FROM THE FLOOR-

None.

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Crothers-Moore, seconded by Commissioner Billig and approved by all. The meeting adjourned at 7:25 p.m.

Attest:

Respectfully submitted,

Robert F. McKnight, Mayor

Stephanie Racine-Dean, Town Clerk