

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

January 24, 2018

The Town Meeting was called to order by Mayor McKnight at 7:00 P.M. Present were Commissioners Paul Stark, Hilary Crothers-Moore and Michael Kline. Also present were Maintenance Supervisor Phillip Meekins, Police Chief Darrell Hamilton, Director of Finance and Administration Ken Natale, Town Administrator Melissa B. Cook-MacKenzie and Town Clerk Stephanie Racine-Dean. Absent from the meeting Commissioner Eric Braley.

The Pledge of Allegiance was recited and a moment of silence was observed.

-OATH OF OFFICE-

None.

-APPROVAL OF MINUTES-

A motion to approve the minutes of the January 10, 2018 meeting was made by Commissioner Kline, seconded by Commissioner Stark and approved by all.

-PUBLIC HEARING-

Artesian Interconnection Agreement, Water Rate

The Public Hearing for Artesian Interconnection Agreement Water Rate was called to order by Mayor McKnight at 7:01 p.m.

Mayor McKnight welcomed the public with Mr. Joe DiNunzio, President of Artesian of Maryland and Mr. David Spacht, Chief Financial Officer & Treasure'. The purpose of the hearing was to review and accept oral and written comments and testimony about the proposed water rate agreement between the Town of North East and Artesian Water, Maryland. As no members of the public wished to provide testimony, Mayor McKnight closed the public hearing at 7:03 p.m.

-GUESTS-

None.

-APPOINTMENTS-

A motion to approve the appointment of Gabrielle Oldham, 100 Mill Lane North East to the position of Chairperson, Boards of Appeals was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

-INTRODUCTION OF ORDINANCES-

None.

-ADOPTION OF RESOLUTION AND ORDINANCES-

Resolution No. 2018-01-01 Establish the Rates for Water Service Charges for Sale of Water to Artesian Water Maryland, INC. through an Interconnection; and to Establish Minimum Charges and Rates of Commitment in Accordance with an Interconnection Agreement between the Town and Artesian.

A motion to approve the Resolution No. 2018-01-01 was made by Commissioner Kline, seconded by Commissioner Stark and approved by all.

REPORTS-

Mayor McKnight

Mayor McKnight reported that he attended the Cecil County Library meeting on Thursday, January 18, 2018 which was held at the North East Town Hall.

Mayor McKnight reported he attended the Town's Appreciation Dinner on Saturday, January 13, 2018.

Commissioner Stark

Commissioner Stark reported he attended the Town's Appreciation Dinner on Saturday, January 13, 2018.

Commissioner Stark reported he will be absent from the Town Board meeting on Wednesday, February 14, 2018.

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported she attended the Town's Appreciation Dinner on Saturday, January 13, 2018.

Commissioner Crothers-Moore reported she attended a local Boy Scout meeting and was asked to speak about being a community leader.

Commissioner Kline

Commissioner Kline reported he attended Cecil Night in Annapolis on Thursday, January 11, 2018, at the Governor Calvert House.

Commissioner Kline reported he attended the Town's Appreciation Dinner on Saturday, January 13, 2018.

Commissioner Kline reported he attended the Cecil County Library meeting on Saturday, January 20, 2018 at the North East Town Hall.

Commissioner Kline reported he attended the Planning and Commission meeting on Monday, January 22, 2018.

Director of Finance and Administration

Mr. Natale entered into the record the December 2017 Department of Finance and Administration Monthly Report which include Financial Statements through December 31, 2017.

Water Plant Superintendent, Ronald Carter

Mr. Carter gave the December 2017 report for both the Rolling Mill and Leslie Water Treatment Plants.

Mr. Carter presented to the Board detailed information about the proposed replacement of valves that are not functioning properly on Cemetery Road and the corner of East Cecil Avenue. Mr. Carter is requesting the Board's approval to replace these valves as soon as possible. The Board asked the replacement of these valves be done in such a way as to inconvenience the customers as little as possible.

Town Administrator, Melissa B. Cook-MacKenzie

Mrs. Cook-MacKenzie reported she attended the following meetings since the January 10, 2018 Town Board meeting.

- Meeting with Ridgley Forest Developer
- C N A staff meeting
- Meeting with Entech and Water Plant Superintendent, Ronald Carter about various projects.
- Meeting with the North East Chamber.
- Both meetings for the North East Library on Thursday January 18, 2018 and Saturday, January 20, 2018 at the North East Town Hall Meeting Room.
- Maintenance Supervisor, Phillip Meekins and C.N.A about the Streets/Sign Project and the North East Isles Bridge Report.

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- Board of Appeals Member, Raymond Mitchell about Planning Commission matters.
- Planning Commission meeting on Monday, January 22, 2018
- KCI Technology Inc. and Hudson Benson the owner of Port Side Grill about purchasing property on West Cecil Avenue.

Mrs. Cook-MacKenzie reported the Water Plant Training position was placed in the local paper, starting on Monday, January 22, 2018 and will continue until the Friday, January 26, 2018.

Mrs. Cook-MacKenzie reported she is working with Mr. Natale about to increase communication with the town's residents.

-UNFINISHED BUSINESS-

Artesian Water, Maryland Interconnection Agreement Water Rate

A motion to approve the Artesian Water, Maryland Interconnection Agreement Water Rate as presented was made by Commissioner Kline, seconded by Commissioner Stark and approved by all.

Capital Planning Water System

Mrs. Cook-MacKenzie informed the Board Entech will have a formal proposal written for their review about the Capital Planning for the Water System at the next Town Board meeting Wednesday, February 14, 2018.

-NEW BUSINESS-

Commissioner Kline received information about the Maryland Municipal League Summer Conference in Ocean City, Maryland. Commissioner Kline is requesting a workshop to take place sometime in March to determine who would benefit from attending the conference and the benefits to the Town and the Department Heads who will be attending.

Mrs. Cook-MacKenzie presented to the Board Change Order 3 the Town's contract with Freese Plumbing Inc., for the removal of interior meter at locations where the Town previously installed exterior meter pits and existing curb stops where they are located too close to the home, and extension of the time to complete the contract account for the added work.

A motion to approve the Change Order 3 to Freese Plumbing Inc. in the amount of \$4,008.00 for the Meter Replacement Project was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

-MISCELLANEOUS-

Mayor McKnight attended the Alice Training Meeting on Saturday, January 20, 2018 at Cecil College.

Mrs. Stephanie Racine-Dean reported to the Board the winners of the 2017 Residential Christmas Decorating Contest which was held on Thursday, December 14, 2017

- First Place – 3 Redbud Court
- Second Place – 214 Magnolia Drive
- Third Place – 21 Mallory Way
- Honorable Mention – 49 Mallory Way and 19 Cherry Street

-APPROPRIATIONS-

A motion to approve Requisition R8-972 to Lecco Pipe Line Construction in the amount of \$18,100.00 for an Emergency Water Repair North East Isles Drive, Tomas Avenue and a Repair and Upgrade on Inverness Drive was made by Commissioner Kline, seconded by Commissioner Stark and approved by all.

A motion to approve Requisition R8-993 to Global Public Safety, LLC in the amount of \$8,575.00 for seven E-Tickets for the Officers was made by Commissioner Stark, seconded by Commissioner Kline and approved by all.

A motion to approve the invoices presented for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Kline and approved by all.

-BUSINESS FROM THE FLOOR-

None.

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Kline, seconded by Commissioner Crothers-Moore and approved by all. The meeting adjourned at 7:45 P.M.

Attest:

Respectfully submitted,

Robert F. McKnight, Mayor

Stephanie Racine-Dean, Town Clerk