

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

July 27, 2016

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 P.M. Present were Commissioners Michael Kline, Paul Stark and Hilary Crothers-Moore. Also present were Police Chief Darrell Hamilton, Maintenance Supervisor Phillip Meekins Director of Finance and Administration Ken Natale, Town Administrator Melissa B. Cook-MacKenzie and Head Clerk Stephanie Racine-Dean. Commissioner Eric Braley was absent from the meeting.

The Pledge of Allegiance was recited and a moment of silence was observed.

-APPROVAL OF MINUTES-

A motion to approve the minutes of July 13, 2016 meeting was made by Commissioner Crothers-Moore, seconded by Commissioner Kline, and approved by all.

-GUESTS-

None.

-PUBLIC COMMENT-

None.

-ADOPTION OF RESOLUTION AND ORDINANCES-

Resolution 2016-07-01 – Maintenance III Seasonal

Progression Scale for Maintenance III-Seasonal for the North East Maintenance Department is amended to reflect the Maryland minimum wage rate for the 12-month period beginning July 1, 2016 as stated in the Annotated Code of Maryland Labor and Employment Article; Title 3; Subtitle 4; Section 3-413. The effective date of this Progression Scale shall be July 1, 2016.

A motion to approve the Resolution 2016-07-01 – Maintenance III Seasonal Help was made by Commissioner Kline, seconded by Commissioner Stark, and approved by all.

Resolution 2016-07-02 – Crossing Guard

Progression Scale for Crossing Guard for the North East Police Department is amended to reflect the Maryland minimum wage rate for the 12-month period beginning July 1, 2016 as stated in the Annotated Code of Maryland Labor and Employment Article; Title 3; Subtitle 4; Section 3-413. The effective date of this Progression Scale shall be July 1, 2016.

A motion to approve the Resolution 2016-07-01 – Maintenance III Seasonal Help was made by Commissioner Stark, seconded by Commissioner Kline, and approved by all.

-REPORTS-

Ron Carter, Superintendent, Water Department:

Mr. Ron Carter gave the monthly water report for the month of June 2016 for both the Rolling Mill and Leslie Plants as well as a status update on HAA5's in the distribution system.

Mr. Ron Carter along with Town Administrator Mrs. Melissa Cook-MacKenzie reported they are waiting for water model from the Town's engineer, before moving forward with cleaning the Irishtown Tower. The model will be beneficial in determining if there is other work that should be done at the Tower at the same time, most of the cost of the cleaning project is for temporary water storage and pumps and if multiple projects could be completed concurrently it would save the Town money on the temporary tanks and pumps.

Mayor Robert McKnight

Mayor McKnight reported he wrote a letter of recommendation for the newly appointed Director, Cecil County Public Library Morgan Miller. Additionally he reported the library was approved one hundred percent of funding this year and he will keep the town updated with new information.

Commissioner Stark

None.

Commissioner Crothers-Moore

None.

Commissioner Kline

Commissioner Kline reported he attended the Maryland Municipal League Cecil-Harford Chapter Dinner Meeting, Thursday July 21, 2016. This event was hosted by the Town of Charlestown at The Wellwood in Charlestown Maryland.

Director of Finance and Administration, Ken Natale

Mr. Natale reported Audit for Fiscal Year 2016 is underway and the auditors will be back in September.

Mr. Natale reported he is working with the Town Administrator, Melissa Cook-Mackenzie in preparing an Request for Proposal for a Water Rate Study.

Mr. Natale reported him and the Finance Clerk, Tina Holmes attended a health insurance seminar with LGIT and Benecon. Mr. Natale stated they have these meetings quarterly and it was very informative. The meetings can provide information to help the Town control health care cost.

Town Administrator, Melissa B. Cook-Mackenzie

Mrs. Cook-MacKenzie reported on all the minutes she attended.

-UNFINISHED BUSINESS-

Town Administrator

Request to Amend North East Zoning Ordinance Article 6; Section 6-5. Storage of Boats, Boats of Trailers, Jet Skis, Jet Skis on Trailers, Motor Homes, Recreational Vehicles, Trailers (any type), Travel Trailers/Travel Campers (pulled by motor vehicle)

Mayor McKnight and Commissioner Braley have spoken in regards to homeowners being dislocated from the residence and what options could be made. Commissioner Braley stated he would like to withdraw his request.

-NEW BUSINESS-

Mr. Norman Wehner, Broker-Owner of Real-Trust Associates

Mr. Wehner, Real-Trust Associates sent a letter to the Mayor and Commissioners requesting that the \$355 lock meter fee applied to the account for 31A North East Isles Drive be waived due to extenuating circumstances. The Mayor and Commissioners declined to waive the fee.

-MISCELLANEOUS-

Police Chief Darrell Hamilton invited the Mayor and Commissioners to National Night Out, hosted by the Boys and Girls Club on Tuesday, August 2, 2016 starting at 5:00. Police Chief Darrell Hamilton requested the Town of North East donate \$100.00 for the purchase of Rita's Italian Ice.

A motion to approve the donation of \$100.00 to National Night Out was made by Commissioner Stark, seconded by Commissioner Kline, and approved by all.

Police Chief Darrell Hamilton invited the Mayor and Commissioners to Walking Prayer Vigil Wednesday, August 3, 2016 at 6:00 p.m. It will begin at the North East Community Park and will end at the North East Police Station.

-APPROPRIATIONS-

A motion to approve Purchase Order 072716-001 Nichols Excavation INC. in the amount of \$6,989.00 for Main Repair on Razor Strap Road made by Commissioner Crothers-Moore seconded by Commissioner Stark and approved by all.

A motion to approve the invoices presented for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

-BUSINESS FROM THE FLOOR-

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Kline seconded by Commissioner Stark and approved by all. The meeting adjourned at 7:30 P.M.

Attest:

Respectfully submitted,

Robert F. McKnight, Mayor

Stephanie Racine-Dean, Head Clerk