

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

March 9, 2011

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Eric B. Braley, Hilary A. Crothers-Moore, and Paul A. Stark, Town Administrator Melissa B. Cook-Mac Kenzie, North East Police Chief Darrell Hamilton, Maintenance Supervisor Phil Meekins and Clerk/Treasurer Anne Barker. Commissioner Kena L. Koch was absent due to family illness.

The Pledge of Allegiance was recited

-OATH OF OFFICE-

Derrick W. Lowe, Cecil County Clerk of the Court, administered the Oath of Office to Mayor McKnight. Mr. Lowe gave a brief overview of his duties as Clerk of the Court and the services his department provides.

Mayor McKnight administered the Oath of Office to Commissioner Paul A. Stark for the office of Town Commissioner.

-APPROVAL OF MINUTES-

A motion to approve the minutes of February 23, 2011 was made by Commissioner Stark, seconded by Commissioner Braley and approved by Commissioners Stark and Braley. Commissioner Crothers-Moore abstained as she was not present at the meeting. The motion passed.

-PUBLIC COMMENT-

None.

-REPORTS-

Mayor McKnight

Mayor McKnight spoke to the fourth grade class at the Tome School and participated in reading to the North East Elementary School on Dr. Seuss's Day along with Chief Hamilton and Mrs. Barker. Mayor McKnight also met with Sandy Turner, Cecil County Tourism Director, Mrs. MacKenzie and Department Heads to discuss the May 21, 2011 Marines helping Marines fishing tournament. Mayor McKnight met with a developer to discuss future water business.

Commissioner Stark

Page 2

March 9, 2011 Town Meeting

Commissioner Stark requested the February, 2011 North East Police Department Monthly report be made part of the record.

Commissioner Crothers-Moore

Commissioner Crothers-Moore attended the February 17, 2011 North East Chamber of Commerce meeting.

Commissioner Braley

Commissioner Braley attended the meeting with Sandy Turner, Cecil County Tourism Director, to discuss the Marines Helping Marines May 21, 2011 fishing tournament, and participated in the March 5, 2011 Yellow Perch Appreciation Day.

Town Administrator

The Town Administrator attended the following meetings since the last Town Board Meeting held on February 23, 2011:

1. February 28, 2011 Department Head Meeting
2. February 28, 2011 Sandy Turner, Director of Tourism for Cecil County
3. February 28, 2011 Ken Simmers President of Chapter 12 of the Maryland Saltwater Sportfishermen's Association regarding the Jackson House Lease Agreement
4. March 1, 2011 McCrone, Inc. regarding water line design for Tim's Plastics proposed in the Peninsula Industrial Park
5. March 2, 2011 Carl Walbeck regarding Elk Neck Trails Association
6. March 4, 2011 Barry Montgomery regarding review of the status of various projects of his
7. March 4, 2011 Ron Carter, Severn Trent Services
8. March 4, 2011 Telephone conference with the Mayor and our Attorney regarding the default case against Transviron, Inc. concerning the Water System Improvement Project – Phases 6, 6A and 7
9. March 4, 2011 Don Lassahn, P.E. regarding potential project
10. March 7, 2011 Department Head Meeting
11. March 7, 2011 Steve Nolan, P.E. with CNA regarding inspection services
12. March 8, 2011 Steve Riley, P.E. with Entech concerning Water System Improvement Project –Phases 6, 6A and 7
13. March 8, 2011 Ken Simmers and Sandy Turner regarding mutual fishing events

14. March 8, 2011 Sandy Turner and Father Hartman, St. Mary Anne's Episcopal Church regarding the Chautauqua July 8th, 9th and 10th 2011 event
15. March 9, 2011 Tom Kemp, Esquire regarding the Nauti Goose mitigation plans
16. March 9, 2011 Department Head Meeting regarding potential flooding within the next 36 – 48 hours.

Additional Reports:

1. The Board executed the March 9, 2011 letter to Beverly Swain-Staley, Chairman, Maryland Transportation Authority, voicing strong opposition to any increase in the tolls across the Susquehanna River. Mrs. MacKenzie read the letter into the record.
2. The Town received a letter from the State Highway Administration regarding the placement of sidewalk on Mauldin Avenue for the bus stop recently installed at the south end of town. The letter said they would be in favor of installing the sidewalk if Mauldin Avenue was a state highway road. The Town contacted SHA and will be sending documentation which will indicate Mauldin Avenue is a state road.
3. The Jackson House lease agreement with Maryland Saltwater Sportfishermen's Association has been signed.
4. The Board has been mailed a copy of the letter sent to the Town insurance company regarding a possible claim against the Town by American Infrastructure regarding a flood in the residuals processing building during construction. Our insurance has taken the position the Town is not at fault.
5. A meeting was held with representatives of CNA to review projects they will be taking over as one of the Town's Engineering Firms.
6. Union Hospital will be holding a Health Fair at Town Hall on May 14, 2011.
7. St. Mary Anne's Episcopal Church has been requested to host Chautauqua on July 8th, 9th and 10th of this year

-UNFINISHED BUSINESS-

None.

-NEW BUSINESS-

Yellow Perch Appreciation Day

A motion to enter into a park lease agreement with the Coastal Conservation Association of Maryland for the Yellow Perch Appreciation Day on March 3, 2012 was made by Commissioner Braley, seconded by Commissioner Stark and approved by all.

Comcast

Comcast will be having a price increase beginning April 1, 2011. In addition, within the next sixty days, the Franchise Agreement will be sent to the Board by Comcast for their review and comment.

Disposal of Police Vehicle

A motion to advertise a reverse bid for the 2000 North East Police vehicle was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

North East Community Park/North East Creek – Shore Cleanup

Commissioner Braley and members of the Sierra Club are interested in doing a shore cleanup on some of the property north of the North East Community Park on either June 4th or June 18th, 2011. The Maintenance Department will be asked to supply one or two dump trucks and the Sierra Club will seek a waiver from the County for the dump fees. The volunteers would be required to sign a waiver. Commissioner Braley would like to see this become an annual event. Mayor McKnight requested a specific date and times be provided prior to approval by the Board.

-MISCELLANEOUS-

Any board member wanting to be nominated for one of the Maryland Municipal League District 10 offices is to contact Mayor McKnight.

Chief Hamilton participated in the Boys and Girls Annual Marti Gras Fundraiser.

-APPROPRIATIONS-

A motion to approve Purchase Order No. 6308 to Red the Uniform Tailor for police uniform pants in the amount of \$1,137.49 was made by Commissioner Stark, seconded by Commissioner Braley and approved by all.

A motion to approve the purchase of a tow behind concrete mixer through the Maryland State contract from Grainger in the amount of \$3,298.80 was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

A motion to approve the purchase of a pavement breaker through the Maryland State contract from Grainger in the amount of \$1,520.10 was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

Page 5
March 9, 2011 Town Meeting

A motion to approve the invoices presented tonight for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

-BUSINESS FROM THE FLOOR-

None.

-ADJOURNMENT-

With there being no further business to discuss, a motion to adjourn was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all. The meeting ended at 7:30 PM.

Respectfully submitted,

Anne F. Barker, Clerk/Treasurer

Attest:

Robert F. McKnight, Mayor

