

**MAYOR AND COMMISSIONERS  
TOWN OF NORTH EAST  
106 S. MAIN STREET  
NORTH EAST, MARYLAND 21901**

October 27, 2010

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Eric B. Braley, Hilary A. Crothers-Moore, Kena L. Koch, and Paul A. Stark, North East Police Chief Darrell Hamilton, Maintenance Supervisor Phil Meekins, Director of Planning Betsy Vennell and Clerk/Treasurer Anne Barker. Town Administrator Melissa Cook-MacKenzie was absent due to illness.

The Pledge of Allegiance was recited.

**-OATH OF OFFICE-**

The Oath of Office for Planning Commissioner Member was taken by Michael Kline. The Oath of Office for Board of Appeals Member was taken by Marina Martino and Peg Hardin.

**-APPROVAL OF MINUTES-**

A motion to approve the minutes of October 13, 2010 was made by Commissioner Stark, seconded by Commissioner Hilary Crothers-Moore and approved by all.

**-PUBLIC COMMENT-**

None.

**-INTRODUCTION OF ORDINANCES/RESOLUTIONS-**

Ordinance 2010-10-01 Amendment to the Code of Ordinances of the Town of North East: Chapter 7, Public Maintenance and the Environment. Article 7. Stormwater Management Ordinance; Amending Section 7-701 Stormwater Management; to provide for the adoption of the May 4, 2010 Cecil County Stormwater Management Regulations and all subsequent amendments.

Ordinance 2010-10-01 Amendment to the Code of Ordinances of the Town of North East: Chapter 7, Public Maintenance and the Environment. Article 7. Stormwater Management Ordinance; Amending Section 7-701 Stormwater Management; to provide for the adoption of the May 4, 2010 Cecil County Stormwater Management Regulations and all subsequent amendments were read into the record by Mrs. Vennell. This amendment will place the Town in compliance with recent changes to the State's Stormwater Management Regulations.

**-REPORTS-**

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Ron Carter, Severn Trent

Ron Carter, Severn Trent Facility Manager, gave the September 2010 Water Distribution monthly report.

Mayor McKnight

Mayor McKnight reported he visited with the North East Elementary School 3<sup>rd</sup> graders and talked about what it means to be Mayor.

Commissioner Stark

Commissioner Stark attended the October 21, 2010 North East Chamber of Commerce Meeting.

Commissioner Crothers-Moore

Commissioner Crothers-Moore attended the October 21, 2010 North East Chamber of Commerce meeting and met with Mrs. Barker and Mr. Meekins regarding the upcoming October 30, 2010 Halloween Party.

Commissioner Braley

Commissioner Braley attended the October 19, 2010 Planning Commission Meeting.

Surety Policy

On Mrs. MacKenzie's behalf, Mayor McKnight reported the Board has received additional clarification on the differences of bonds versus letters of credit. Letters of Credit are difficult to obtain and the Town's regulations do permit bonds. Therefore the Town will revise its policy and accept bonds in addition to letters of credit.

**-UNFINISHED BUSINESS-**

Jackson House Tenant

Due to the Town Administrator's absence, an update on a possible tenant for the Jackson House will be given at the next meeting.

Guys Lane – Water Service Main

At the request made at the October 13, 2010 Town Meeting, Mrs. Barker has contacted Cliff and Judy Guy to invite them to attend a Town Meeting to discuss the

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installation of separate water meters and service lines as outlined to them in a letter dated August 18, 2008 from the Town (copy attached).

Animal Control Ordinance

Due to the Town Administrator's absence, discussion was tabled on the Animal Control Ordinance.

**-NEW BUSINESS-**

Christmas Dinner List

A motion to approve the Christmas Dinner Guest List as presented was made by Commissioner Koch, seconded by Commissioner Braley and approved by all.

North East Community Park – Planting Plan

In 2009 the Board approved the concept of the proposed North East Community Park Planting Plan. However, they had requested each specific planting area be presented to the Board for approval. Donations have been received for plantings and a park bench. The plan for approval will include relocating three shrubs, planting seven trees and installing three benches (one bench now and two at a later date) at the southern most point of the Park.

A motion to approve the North East Community Park Planting Plan as presented was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

**-MISCELLANEOUS-**

Chief Hamilton reported the Cecil County Special Olympics team won a total of twelve metals including four gold medals.

The Northern Chesapeake ARC Drumming Up Awareness Event in the North East Community Park was well attended.

Mr. Meekins reported the holes on the south side of the boardwalk by the Upper Bay Museum have been filled. Addressing fears that cats may be trapped under the boardwalk, Mr. Meekins informed the Board that the cats still have access in and out at both ends of the boardwalk. Mr. Meekins has been unsuccessful in capturing any of the feral cats and it is believed that members of the community may have taken the cats. At this time there are no cats in the North East Community Park.

**-APPROPRIATIONS-**

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A motion to approve Budget Amendment No. 2011-06 to credit General Fund Expenditures Administration – Legal (2000200) in the amount of \$500.00 and debit Finance – Capital Outlay (3000250) in the amount of \$500.00 and to credit Water Fund Expenditures Office Supply (8000190) in the amount of \$300.00 and debit Capital Outlay (8000250) in the amount of \$300.00 for the replacement of the Town Administrator’s laptop computer was made by Commissioner Koch, seconded by Commissioner Stark and approved by all. The cost of the laptop computer is \$1,443.00. The remaining balance of \$643.00 will be taken from the monies remaining in General Fund Finance Capital Outlay (3000250) and Water Fund Capital Outlay (8000250).

A motion to approve Purchase Order No. 6102 to NDS for the printing and mailing of the September 30, 2010 water bills in the amount of \$1,749.60 was made by Commissioner Braley, seconded by Commissioner Stark and approved by all.

A motion to approve Budget Amendment No. 2011-07 to credit General Fund Revenue Real Property Tax (R1005) in the amount of \$10,000.00 and to debit General Fund Expenditures 300 Cherry Street (5000168) in the amount of \$10,000.00 for replacement of the roof at 300 Cherry Street (Jackson House) was made by Commissioner Crothers-Moore, seconded by Commissioner Koch and approved by all.

A motion to approve the invoices presented tonight for payment was made by Commissioner Crothers-Moore, seconded by Commissioner Braley and approved by all.

**-BUSINESS FROM THE FLOOR-**

Terri Porter, 161 North East Isles Drive, was opposed to trapping and removal of the feral cats in the North East Community Park. Ms. Porter favored trap, neuter and return.

Dawn McClanahan, 7 Cemetery Road, was in favor of trap, neuter and return.

Neil Grover, 360 Old Bayview Road, was in favor of trap, neuter and return.

Sharon Gainer, 169 North East Isles, was against trap and euthanize and was in favor of trap, neuter and return.

Anne Marie Montgomery, 133 Jethro Street, was in favor trap, neuter and return.

Mayor McKnight thanked everyone for coming and for expressing their opinions and encouraged them to come back. Mayor McKnight added the Board would like their comments on all the issues facing the Town.

**-ADJOURNMENT-**

With there being no further business to discuss, a motion to adjourn was made by Commissioner Koch, seconded by Commissioner Braley and approved by all. The meeting ended at 7:36 PM.

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Respectfully submitted,

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Anne F. Barker, Clerk/Treasurer

Attest:

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Robert F. McKnight, Mayor

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