

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

November 10, 2010

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Eric B. Braley, Hilary A. Crothers-Moore, Kena L. Koch, and Paul A. Stark, Town Administrator Melissa B. Cook-Mac Kenzie, North East Police Chief Darrell Hamilton, Maintenance Supervisor Phil Meekins and Clerk/Treasurer Anne Barker.

The Pledge of Allegiance was recited.

-APPROVAL OF MINUTES-

A motion to approve the minutes of October 27, 2010 was made by Commissioner Braley, seconded by Commissioner Stark and approved by all.

-GUESTS-

Karl Fockler - WI-FI Communication and Networking System

Karl Fockler along with Jay Steinmater and Michael Calhoun, Wireless Bar Coding Inc., came to discuss installing a WI-FI Communication and Networking System. The system may be used for many services such as surveillance cameras which are helpful for prosecution or for water and sewer billing. A site study for a fee can be done if the Town is interested.

-PUBLIC COMMENT-

None.

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

Ordinance 2010-10-01 - Amendment to the Code of Ordinances of the Town of North East: Chapter 7, Public Maintenance and the Environment. Article 7. Stormwater Management Ordinance; Amending Section 7-701 Stormwater Management; to provide for the adoption of the May 4, 2010 Cecil County Stormwater Management Regulations and all subsequent amendments.

A motion to approve Ordinance 2010-10-01 - Amendment to the Code of Ordinances of the Town of North East: Chapter 7, Public Maintenance and the Environment. Article 7. Stormwater Management Ordinance; Amending Section 7-701 Stormwater Management; to provide for the adoption of the May 4, 2010 Cecil County Stormwater

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Management Regulations and all subsequent amendments was made by Commissioner Koch, seconded by Commissioner Crothers-Moore and approved by all.

-REPORTS-

Mayor McKnight

Mayor McKnight attended the Cecil-Harford Chapter of the Maryland Municipal League Dinner held in Cecilton, administered the Oath of Office to Cheryl Hite, Board of Appeals Alternate Member on November 3, 2010 and spoke to 3rd graders at North East Elementary School.

Commissioner Stark

Commissioner Stark requested the October, 2010 North East Police Department monthly report be entered into the record.

Commissioner Crothers-Moore

Commissioner Crothers-Moore reported approximately 150 children attended the October 30, 2010 Halloween Party and a good time was had by all.

Town Administrator

Mrs. MacKenzie reported the following:

1. She is waiting for a letter from the Maryland Saltwater Sportsmen's Association outlining their organization and programs they would provide if they were a tenant at the Jackson House. This information needs to be sent to the State.
2. Mrs. MacKenzie does have several questions regarding the Animal Control Ordinance being drafted. She will email the questions to the Board as needed.
3. Mrs. MacKenzie hopes to have a draft of the water allocation policy complete by the December 8, 2010 meeting.
4. The Board will be mailed a draft of the proposed franchise agreement with Chesapeake Utilities for their review.
5. The Board will be sent information regarding "Trap, Neuter and Return" for feral cats. Proponents of the "Trap, Neuter and Return" method of controlling feral cats will be attending the next Town Meeting.

-UNFINISHED BUSINESS-

Credit Card Payment – Web Site

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A motion to approve the collection of payments via the Town's web site was made by Commissioner Barley, seconded by Commissioner Crothers-Moore and approved by all.

Mr. and Mrs. Clifford Guy - Guys Lane – Water Service Lines

Mrs. Barker contacted Judith Guy requesting they attend a Town Meeting to discuss the outstanding water service line issues at Guy Lane. Mr. and Mrs. Guy plan on attending after the first of the year.

-NEW BUSINESS-

11 Washington Street - Water Allocation Request

A motion to enter into a water service agreement for 270 gallons per day for 11 Washington Street was made by Commissioner Koch, seconded by Commissioner Braley and approved by all.

Residential Christmas Decorating Contest – Establish Committee, Date and Time

Commissioners Crothers-Moore and Koch and Grace Miller, 413 Merrey Street, will serve on the Residential Christmas Decorating Contest Committee. Chief Hamilton will serve as the driver for the committee members. Commissioner Crothers-Moore will contact Mrs. Barker with the date and time so they can be published.

Relay for Life – 2011 Dates

A motion to enter into a park lease agreement with Relay for Life, ACS for the use of the North East Community Park on September 23rd and 24th, 2011 was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

Cecil-Harford Chapter of the Maryland Municipal League - Quarterly Meeting

Commissioner Braley will attend the Cecil-Harford Chapter of the Maryland Municipal League Quarterly Meeting on December 9, 2010.

Proclamation – Reverend Wayne R. Trout

A motion to approve the Proclamation in reorganization of Reverend Wayne R. Trout's contributions to the North East area was made by Commissioner Braley, seconded by Commissioner Stark and approved by all.

-MISCELLANEOUS-

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Change of Town Meeting Date

A motion to change the November 24, 2010 Town Meeting to November 22, 2010 due to the Thanksgiving Holiday was made by Commissioner Koch, seconded by Commissioner Crothers-Moore and approved by Commissioners Braley, Crothers-Moore and Koch. Commissioner Stark abstained as he will be attending his mother's 101st birthday celebration on November 22, 2010.

Geocaching

Commissioner Braley will follow up on the missing geocaching box at Town Hall and check on the boxes placed in the North East Community Park.

North East High School Honor Roll Breakfast

Mrs. Barker asked for help serving donuts, juice and fruit at the November 16, 2010 North East High School Honor Roll Breakfast held at the North East High School. The breakfast is sponsored by the North East Chamber of Commerce.

-APPROPRIATIONS-

A motion to approve Purchase Order No. 6133 to Frank's Hitch-n-Go in the amount of \$1,399.06 for snow plow blades and parts was made by Commissioner Braley, seconded by Commissioner Koch and approved by all.

A motion to approve Purchase Order No. 6143 to Principio Nursery and Garden Center in the amount of \$1,000.00 for two golden rain trees was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve Purchase Order No. 6145 to McCrone Engineering in the amount of \$2,826.00 for the minor subdivision work for the Demond property was made by Commissioner Koch, seconded by Commissioner Braley and approved by all.

A motion to accept the proposal from the apparent low bidder, Fenner Construction, Inc. in the amount of \$3,375.00 for installation of fencing around the perimeter of the generator pad located at the North East Town Hall was made by Commissioner Koch, seconded by Commissioner Braley and approved by all.

A motion to accept the bid for two low band mobile radios for the Maintenance Department from Delmarva Communications, Inc. in the amount of \$1,490.82 was made by Commissioner Braley, seconded by Commissioner Stark and approved by all. It was noted that despite the Maintenance Supervisor's capital budget request indicating one

radio he had intended for it to state two. In fact, the amount budgeted clearly indicated his intent to have meant two radios.

Budget Amendment No. 2011-08

A motion to approve Budget Amendment No. 2011-08 to credit General Fund Revenue Grant-Cecil County Health Department (R1881) in the amount of \$500 and to debit General Fund Expenses Public Safety Salaries (6000010) in the amount of \$375.00 and Payroll Taxes (6000020) in the amount of \$125.00 for the Tobacco Use Prevention Cessation Program was made by Commissioner Braley, seconded by Commissioner Crothers-Moore and approved by all.

A motion to approve the invoices presented tonight for payment was made by Commissioner Braley, seconded by Commissioner Koch and approved by all.

-BUSINESS FROM THE FLOOR-

None.

-CLOSED MEETING-

A motion to adjourn the regular meeting and enter into a Closed Meeting Pursuant to the Annotated Code of Maryland, State Government Article Title 10 Subtitle 5; Section 10-508 (a) (8) consult with staff, consultants or other individuals about pending or potential litigation related to the Town's Water System Improvements Project – Improvements to Rolling Mill Water Treatment Plant – Phase 6 was made by Commissioner Braley, seconded by Commissioner Crothers-Moore and approved by all. The Town Meeting ended at 7:47 PM.

Respectfully submitted,

Anne F. Barker, Clerk/Treasurer

Attest:

Robert F. McKnight, Mayor

Town Board approved December 8, 2010.