

**MAYOR AND COMMISSIONERS
TOWN OF NORTH EAST
106 S. MAIN STREET
NORTH EAST, MARYLAND 21901**

June 9, 2010

The Town Meeting was called to order by Mayor Robert F. McKnight at 7:00 PM. Present were Commissioners Eric B. Braley, Hilary A. Crothers-Moore, Kena L. Koch, and Paul A. Stark, Town Administrator Melissa B. Cook-Mac Kenzie, North East Police Chief Darrell Hamilton, Maintenance Supervisor Phil Meekins and Clerk/Treasurer Anne Barker.

The Pledge of Allegiance was recited.

-PUBLIC HEARING – Proposed Annexation of Stoney Run Apartments-

The Public Hearing for the Proposed Annexation of Stoney Run Apartments was called to order by Mayor McKnight at 7:02 PM. The purpose of the Public Hearing was read into the record by Mrs. MacKenzie. The legal notice in the Cecil Whig appeared on May 5th and May 12th, 2010. The County Commissioners have sent a letter indicating they concur with Mrs. MacKenzie's letter of April 30 2010 to them in which it states the County does not need to grant their consent to the zoning change. At their May 18, 2010 meeting, the North East Planning Commission voted to recommend that the Mayor and Commissioners proceed with the annexation. The Annexation will become effective on July 24, 2010. Present were Jessica Zuniga, Delaware Valley Development Co., and Samantha Brown, Resident Manager. The office has obtained rental information for the Board. No one was present to speak for or against the annexation. The Public Hearing was closed at 7:04 AM.

-PUBLIC COMMENT-

None.

-INTRODUCTION OF RESOLUTIONS AND ORDINANCES-

Resolution No. 2010-06-10 – Risk Management Policy

The Board was provided with a draft copy of Resolution No. 2010-06-10 Risk Management Policy for review prior to adoption at the next meeting. Having a Risk Management Policy is one of the Local Government Insurance Trust requirements for receiving a credit towards the Town's liability coverage.

-ADOPTION OF RESOLUTIONS AND ORDINANCES-

Resolution No. C-2010-04-03-A – Annexation of Stoney Run

Town Board approved June 23, 2010.

A motion to adopt Resolution No. C-2010-04-03-A to amend the Charter of the Town of North East to extend the Corporate Boundaries and to designate the Zoning Classification of the land being annexed as Multifamily Residential District (“RM-C”) with the “HCOD” Highway Corridor Overlay District pursuant to the zoning ordinance of the Town of North East for Stoney Run Apartments was made by Commissioner Stark, seconded by Commissioner Crothers-Moore and approved by all.

Resolution No. 2010-04-04-A – Approval of Annexation Plan for the Area Proposed to be Annexed by Stoney Run Associates Limited Partner, A Maryland Limited Partnership

A motion to approve Resolution No. 2010-04-04-A – Approval of the Annexation Plan for the Area Proposed to be Annexed by Stoney Run Associates Limited Partner, a Maryland Limited Partnership was made by Commissioner Crothers-Moore, seconded by Commissioner Stark and approved by all.

-REPORTS-

Mayor McKnight

On June 6, 2010, Mayor McKnight and Chief Hamilton attended David Callis’ Eagle Scout Award Ceremony who refurbished the pavilions in the North East Community Park last year for his Eagle Scout Program.

Commissioner Stark

Commissioner Stark requested the April 2010 North East Police Department Monthly Report be made part of the record.

Town Administrator

The Town Administrator attended the following meetings:

1. May 27th Water System Improvement Project Meeting with Transviron and Severn Trent regarding a response to the contractor, American Infrastructure, concerning the punch list.
2. May 27th Contractor regarding bidding on a portion of the Courts of Mallory Phase One – Remedial / Completion work
3. May 27th Board of Appeals Meeting
4. June 2nd Mayor regarding the fiscal year 2010-2011 Budgets
5. June 2nd Department Head Meeting
6. June 7th Department Head Meeting
7. June 8th Jeff Isaacs, Chief Hamilton NEPD and Betsy Vennell, Director of Planning regarding the July 2010 North East Fire Company

- Carnival
8. June 9th Mayor and Transviron, Inc. regarding the completion of the Water System Improvement Project

Additional Reports by the Town Administrator

1. Entech Engineering, Inc. – In response to questions at the May 26, 2010 meeting, Entech's report is due on or before July 27th.
2. County Refuse Rate and Recycling Program Update – the Board of County Commissioners, in spite of indicating they were going to move forward with the rate and policy changes, decided on June 1, 2010 to postpone the vote until June 15, 2010. Based upon the information that was provided to the Town at the end of May 2010, the Town's budget is proposed assuming the changes will go into effect July 1, 2010.
3. Courts of Mallory Phase One/Remedial/Completion Work Update – One contractor has indicated he will provide a bid by June 10, 2010. An additional contractor has been advised that if he plans to bid, the Town needs his bid by the close of business tomorrow. At that point, Mrs. MacKenzie will review with the Mayor on Friday where things stand.

-UNFINISHED BUSINESS-

Jackson House – Tenant

Commissioner Koch has sent an inquiry to the Coastal Conservation Association but has not yet received a response.

North East Fire Company Carnival

All zoning issues have been resolved. One more item needs completion. The deposit for police salaries is being prepared by the Fire Company and then the agreement will be signed by the Town.

-NEW BUSINESS-

Water Service Allocation Request – 412 E. Cecil Avenue

The previous water allocation for a single family home to be built at 412 E. Cecil Avenue expired last year. Jody Lloyd, owner, requested a water service allocation be granted for the single family dwelling they will be building. The connection fees were explained by Mrs. Barker.

A motion to enter into a water service agreement for a single family dwelling at 412 E. Cecil Avenue was made by Commissioner Braley, seconded by Commissioner Stark and approved by all.

North East Community Park – Park Planting Plan

Mrs. MacKenzie presented a planting plan prepared by the Town's landscaper as part of the State Mitigation Plan for 200 Cherry Street. The conceptual plan for the park was approved last fall with the Board requiring actual planting plans to be presented for approval. This plan will consist of marsh grasses and three additional trees for an approximate cost of \$2,200 to \$2,500 for the grass installation and \$1,300 for the three 3" trees to be planted west of the floating dock. The mitigation monies set aside will be used. Planting is proposed for the fall. Commissioner Braley stated his opposition to the plan on changing the existing grass area into marsh grass lands based on the accumulation of trash on the grass areas along the North East Creek and the proposed planting area is a major spot for angler fishing. One of the goals of the proposed plan is to keep people off the rocks. There are signs prohibiting climbing on the rocks in the park. Commissioner Koch asked if the buffer could be placed elsewhere in the park. Per discussion, the Board will visit the site in the park after tonight's meeting before a decision on the plan is made.

-MISCELLANEOUS-

Flag Day will be observed on June 14, 2010 at 6:45 PM in the North East Community Park.

The Maintenance Department will begin their summer hours (6 AM to 2 PM) on June 14, 2010 through September 12, 2010.

Keith Moore, representing the North East Chamber of Commerce, was thanked for attending tonight's meeting.

-APPROPRIATIONS-

A motion to approve the invoices presented tonight for payment was made by Commissioner Koch, seconded by Commissioner Crothers-Moore and approved by all.

-BUSINESS FROM THE FLOOR-

Tony Maske, 9 Augusta Loop, asked about the status of the Courts of Mallory Phase 1 Courts of Mallory Phase One Remedial/Completion Work. Bids are due by June 11, 2010 and Mrs. MacKenzie will send Mr. Maske an email after meeting with Mayor McKnight to review the bids.

-ADJOURNMENT-

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With there being no further business to discuss, a motion to adjourn was made by Commissioner Koch, seconded by Commissioner Braley and approved by all. The meeting ended at 7:45 PM.

Respectfully submitted,

Attest:

Anne F. Barker, Clerk/Treasurer

Robert F. McKnight, Mayor

Town Board approved June 23, 2010.